



भारत प्रतिभूति मुद्रण तथा मुद्रा निर्माण निगम लिमिटेड
SECURITY PRINTING AND MINTING CORPORATION OF INDIA LTD.
भारत सरकार के पूर्ण स्वामित्वाधीन
WHOLLY OWNED BY GOVT. OF INDIA

Advt.No.02/2024

Security Printing & Minting Corporation of India Limited (SPMCIL), a Schedule 'A' Mini-ratna Category-I Central Public Sector Enterprise wholly owned by Government of India, started functioning as a Corporatized entity with effect from 13th January, 2006. The objective and the business of the Company is designing, manufacturing security papers, Printing Currency & Bank notes, Passports, non-judicial stamp papers, postage stamps and Minting of the Coins.

SPMCIL is under the administrative control of Department of Economic Affairs, Ministry of Finance having its registered and Corporate Office at 16th Floor, Jawahar Vyapar Bhawan, Janpath, New Delhi - 110001.

The Operational units of the Company are strategically located across the Country having its four Mints at Mumbai, Kolkata, Hyderabad and Noida, four Currency / Security presses at Nashik, Dewas and Hyderabad, besides a high quality Paper manufacturing mill and Currency Paper manufacturing Unit at Narmadapuram.

With the above background, the Company is looking forward to recruit high caliber and talented professionals having potential to strengthen Research & Development wing of SPMCIL located at Corporate R&D Centre, Nashik and accordingly invites applications for the following post on **Direct Recruitment** basis:

Name of the Post	Level	Scale of Pay (IDA)	Total No. of Post(s)	Maximum Age (As on 12.05.2024)
Chief General Manager (R&D)	E-8	Rs. 1,20,000-2,80,000/-	1-UR	50 years

CHIEF GENERAL MANAGER (RESEARCH & DEVELOPMENT): (E-8 Level)

Essential Qualification: 1st Class B. Tech/B.E. in the area of Mechanical/ Electrical/ Electronics/ Chemical/ Metallurgy/ Pulp & Paper.

OR

1st Class full time M.Sc in Chemistry

Experience: 20 years post qualification experience as an Executive in handling Research & Development Areas, out of which at least 2 years of regular service should be in one grade below i.e. in IDA pay-scale of Rs. 1,00,000-2,60,000/- at E-7 level in a PSU/Govt. (Pay level 13 in pay matrix revised as per 7th Pay Commission)/ Reputed private sector company having turnover of more than Rs. 100/- crores per annum.

Job Responsibility: The selected incumbent will act as the primary authority of the R&D function across all units of the organization and will report to Senior Management. The incumbent will be responsible for the following R&D activities for making the organization future ready:

1. Reviewing and assessing the Company's R&D programs and strategies and providing input on key aspects of such R&D programs.
2. Performing strategic reviews of the Company's key R&D programs as well on the scientific and R&D aspects of licensing, strategic partnerships etc.
3. Directing the implementation of new projects to enhance process and product development across the organization.
4. Oversee creation of Policies, processes and standards for improvement and support of systems.
5. Consult senior-level stakeholders across the entire organization to identify current and future business needs and plan and implement policies accordingly.
6. Keeping a check on the operations and maintenance of R&D activities across different units for development of new products, product/process improvements, Counterfeit deterrence etc. as per SPMCIL R&D Policy and organizational guidelines.
7. Authorizing project proposals presented by junior executives
8. Ensuring that R&D projects and activities are in line with the organizational standards and seeks reports from the junior executives.
9. Oversee the maintenance and control of the R&D department's annual budget.
10. Any other additional duties as assigned from time to time.

HOW TO APPLY:

1. The application should be submitted in the Proforma given in the advertisement, **preferably type written.**
2. The outer cover should be subscribed as **"APPLICATION FOR THE POST OF CHIEF GENERAL MANAGER (R&D)"**.

3. A non-refundable Bank Demand Draft for Rs. 100/- drawn in favour of "**Security Printing and Minting Corporation of India Ltd**". payable at New Delhi is to be enclosed. Candidates are advised to write their name and post applied on the reverse side of the Demand Draft. No application fee need to be paid by the candidates belonging to SC/ST/Physically challenged category.
4. The application should be accompanied with self-attested copies of certificates in support of educational qualification, age and experience. Applications without self-attested photo copies of supporting documents in respect of age, caste, qualification, experience, last salary drawn and annual turnover of the Company where individual is presently employed in case of candidate from private sector and requisite application fee will be rejected without any information to the applicants.
5. Duly completed application should be sent to the Joint General Manager(HR), Security Printing & Minting Corporation of India Ltd., 16th Floor, Jawahar Vyapar Bhawan, Janpath, New Delhi - 110 001 through **registered/speed post by 12.05.2024**. Applications received late/incomplete will not be entertained. SPMCIL Management will not be responsible for any postal delay/loss of documents during transit.

PROCESS OF SELECTION:

The shortlisted candidates will have to undergo interview and any other selection criteria as deemed fit by the Management.

GENERAL CONDITIONS:

1. Only Indian Nationals are eligible to apply.
2. Mere conformity to the job requirement will not entitle a candidate to be called for interview. Management reserves the right to reject any application without assigning any reason and to raise the eligibility standard and criteria to restrict/regulate the number of candidates to be called for interview. The recruitment process can be cancelled / suspended / terminated without assigning any reason. The decision of the management will be final and no appeal will be entertained.
3. Candidates called for interview will be entitled for reimbursement of Air fare in the economy class to the place of Interview on production of proof of tickets.
4. Applications not in conformity with the requirements indicated in this advertisement, incomplete applications

and those received after the last date i.e. after 12.05.2024 will not be entertained.

5. Wherever applicable, candidates should send their application through proper channel. The employees of Central/State Govt./PSUs/Autonomous Bodies, etc. should apply through proper channel or shall produce NOC at the time of interview.
6. Computation of age, minimum post-qualification experience shall be as on 12.05.2024.
7. There shall be no age bar for the in-service SPMCIL employees who fulfil the essential qualification and experience provided they have at least three years of service left as on the date of advertisement.
8. Allowances such as HRA, perquisites, medical reimbursement, performance related pay, Gratuity, Leave encashment, etc. are admissible as per the rules of the Corporation.
9. Management reserves the right to call or not to call any/all candidates who have responded against this advertisement.
10. No correspondence will be entertained about the outcome of the applications.
11. The selected candidate is liable to be posted in any of the Units or Corporate Office of SPMCIL as per requirement.
12. All disputes/cases related to this recruitment process are subject to jurisdiction of courts at Delhi only.
13. Wrong declaration/submission of false information or any other action contrary to the law shall lead to cancellation of the candidature at any stage.
14. Canvassing in any form will be a disqualification.

Joint General Manager (HR)

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www.spmcil.com

EMPLOYMENT APPLICATION FORM

Advt.No.02/2024

1. Name of the Post
2. Name of the candidate
3. Father's Name
4. Date of Birth
(Age as on 12.05.2024 - DD MM YY)
5. Permanent Address
6. Address for correspondence
7. Phone numbers (office)
(Résidence)
Mobile
Fax
E-mail



8. Religion
9. Nationality
10. Whether belonging to SC/ST/OBC/Minority/
Ex-serviceman/physically handicapped
11. Details of Educational Qualifications starting from requisite
professional qualification to Graduation:

S.No.	Details of Exams Passed (whether through regular/ correspondence courses)	Year & Month of Passing	Subject	Div. / Class and% of marks Obtained	Name of the University/ Institution

12. Details of Experience starting from latest employment:

Name of Organisation	Designation	Period (With date, month & year)		Present Basic Pay & Total Emolument s Last Drawn/CTC in case of Pvt. Sector	Brief description of present duties
		From	To		

13. Whether any relative already working with SPMCIL.
If yes, specify the relationship.

14. Details of Computer knowledge & Experience

15. Details of Training to your profession attended.

Name of Course	Institute	Contents

16. Whether any criminal case is pending:
(If yes, please provide details)

17. Whether you have been convicted in any criminal case:
(If Yes, please provide details)

18. Details of Bank draft for Rs.100/- :
Name of Bank _____ DD No. _____ Date _____

19. Copies of Certificates/testimonials enclosed.

1. 3.

2. 4.

DECLARATION:

I hereby affirm and declare that the statements made in the application are true. I undertake that any misrepresentation or material omission made in this application form will render the undersigned liable to immediate dismissal.

Date:

Place:

(Signature of the Candidate)