



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2024/B/4476014
Dated/दिनांक : 12-01-2024

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	23-01-2024 15:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	23-01-2024 15:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	60 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Finance
Department Name/विभाग का नाम	Department Of Economic Affairs
Organisation Name/संगठन का नाम	Security Printing And Minting Corporation Of India Limited (spmci)
Office Name/कार्यालय का नाम	Janpath
Item Category/मद केटेगरी	Paper-based Printing Services - Printing with Material; Book/Booklet; Digital Offset Digital UV Printing
Contract Period/अनुबंध अवधि	1 Year(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	5 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	1 Year (s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है	Yes
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

Bid Details/बिड विवरण	
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Single Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Estimated Bid Value/अनुमानित बिड मूल्य	1246109
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है	Yes

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	Indusind bank
EMD Amount/ईएमडी राशि	25000

ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	Indusind bank
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	10.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	14

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

janpath, Department of Economic Affairs, Security Printing and Minting Corporation of India Limited (SPMCIL), Ministry of Finance (Spmcil)

Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.
6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
7. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
 1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
 2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
 3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

Excel Upload Required/एक्सेल में अपलोड किए जाने की आवश्यकता :

Paper-based Printing Services - Printing With Material; Book/Booklet; Digital Offset Digital UV Printing (1)**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
Core	
Type of Printing	Printing with Material
Category of Printing	Book/Booklet
Mode of Printing	Digital Offset Digital UV Printing
Single/ Double Sided	Double Sided (Both Sided - Front and Back)
Colour of Printing	As per Scope of work
Printing Content	As per Scope of work
Paper Material	As per Scope of work
Standards of Paper	As per Scope of work
Size of the Paper (in cm)	As per Scope of work
Thickness of Paper in GSM	As per Scope of work
Inserts	Not Required
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	YES
Number of languages of printing	As per Scope of work
Language	As per Scope of work
Addon(s)/एडऑन	

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Copies	Additional Requirement/अतिरिक्त आवश्यकता
1	Amit Kumar Singh	110001,16th Floor, Jawahar Vyapar Bhawan, Janpath, New Delhi	1	<ul style="list-style-type: none"> Number of pages per Item : 1

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

Security Printing and Minting Corporation of India Limited
payable at
New Delhi

.
Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

2. Forms of EMD and PBG

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C (Name of the Buyer). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

3. Forms of EMD and PBG

Bidders can also submit the EMD with Banker's Cheque in favour of

Security Printing and Minting Corporation of India Limited
payable at
New Delhi

.
Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

4. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

5. Forms of EMD and PBG

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

Security Printing and Minting Corporation of India Limited
Account No.
201000866753
IFSC Code
INDB0000005
Bank Name
IndusInd Bank
Branch address
Dr. Gopal Das Bhawan 28 Barakhamba Road New Delhi 110001

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Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

6. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Scope of Work/Technical Specifications

(A) Designing, Typesetting, Printing and Binding of Procurement Manuals

Designing, Typesetting, Printing and Binding of:

- SPMCIL Procurement Manual for Goods (along with Standard Bidding Document (SBD)) - Approx. 600* Pages,
- SPMCIL Procurement Manual for Works (along with SBD) - Approx. 400* Pages,
- SPMCIL Procurement Manual for Consultancy & Other Services (along with SBD) Approx. - 400* Pages.

**the number of pages mentioned above are indicative in nature, there is a possibility of reduction/increase in number of pages to an extent of 25% of the above mentioned number (in totality), The rates quoted by the firm will be considered as quoted for 1400 Pages (including cover pages for all three manuals). However, payment will be made as per actuals; the prices will be proportionally increased/reduced in case of increase/reduction of number of pages viz. estimated pages mentioned above.*

Specifications are as under:

Sr. No.	Particular	Description
1.	Job	Designing, Typesetting, Printing and Binding of SPMCIL Procurement Manuals of SPMCIL, New Delhi
2.	Size	11.60" x 8.25" (L x B) (Finished Size)
3.	Quantity	a. 110 copies of each manual as mentioned above (in English) b. 01 Softcopy in PDF Format and 01 Softcopy in Microsoft Word Document (.docx) Format
Other Details		
I.	Number of pages	a. Cover : 6* pages b. Inside Pages : 1394* pages
II.	Paper	a. Cover: 240 GSM Natural Evolution White (With color combination as per SPMCIL's requirement) b. Inner Pages: 80 GSM Maplitho (High Quality paper)
III.	Printing	a. Cover: Neutral Aqueous Coating b. Inside Pages: 1394* Pages (in Black Ink)

IV.	Designing	<ul style="list-style-type: none"> a. The layout and design of the SPMCIL Procurement Manuals should be as per latest trends in the industry to support readers' understanding of the information b. Design and theme to flow in the inside pages. c. Placement of text, pictures, charts etc. at the appropriate places in outer and inside pages d. Image finishing to be done appropriately e. Designing of Separators before each section, if any.
V.	Lamination	Neutral Aqueous Coating on Outer Covers.
VI.	Binding	<p>Perfect Binding with Stitching.</p> <p>Note: Excellent quality of glue & proper online gluing during binding to be ensured to set pages in position and all appropriate measures to be taken in binding so that the pages do not come out even after using the Manuals thousands of times on a regular basis. The binding should be done carefully and there should not be a single book with short/extra/misplaced pages.</p>
VII.	Material for Manuals	The successful bidder would be provided text material in English and photographs (MS Word/Power Point/ PDF, JPG format) through digital means.

VIII.	Work Schedule	<p>The contract period is for 45 Days including all scope of work defined in the contract which is as follows:</p> <ol style="list-style-type: none"> Designing, type setting and submission of proof material: within 15 days of provisioning of the material by SPMCIL. Subsequent proofs of corrected draft, if any, should be submitted within 7 days from the date of providing corrected document. The final Draft/Dummy with binding should be submitted within 8 days from the date of providing corrected draft. Printing, binding and delivery of Manuals within 15 days of communicating the approval. The representative of selected firm will have to come to SPMCIL Corporate Office to collect the material as and when required immediately. A professional designer of the selected firm shall also be required to visit SPMCIL as and when required immediately till the completion of work. No charges shall be paid towards their travel, conveyance and other expenses etc.
IX.	Proofing	<ol style="list-style-type: none"> First Proof in normal print spiral bound form Second Proof with Covers Colour with perfect binding. Final Draft in Colour with perfect binding.
X.	Soft Copy of Manuals	Soft copy of the final report [in PDF and MS Word format] is to be provided without any extra cost along with the printed reports to SPMCIL.
XI.	Price	FOR, SPMCIL, New Delhi

Note: The bidder should extend full support to SPMCIL and its representatives for timely completion of work and give utmost priority to the work.

(B) Designing, Typesetting, Printing and Binding of Annual Report

Sr. No.	Particular	Description
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1.	Job	Designing, Typesetting, Printing and Binding of the 19 th Annual Report (Bilingual) of SPMCIL, New Delhi for the year 2023-24.
2.	Size	8.25" × 10.75" (Finished Size)
3.	Quantity	<p>a. 100* copies (Bilingual)</p> <p>b. 100* copies in English</p> <p>c. 25* copies of Digital Print (English) with perfect binding as per specification given below.</p> <p>d. 1 Softcopy in PDF Format and 1 Soft Copy in MS Word (.docx) Format.</p>
(A) Total pages in 100 copies of Bilingual Annual Report		
I.	Number of pages	<p>a. Cover : 4 pages</p> <p>b. Inside Pages : 664 pages</p>
II.	Paper	<p>a. Cover: 240 GSM Gruppo Natural Evolution white</p> <p>b. Inner Pages:</p> <ul style="list-style-type: none"> · Section of 4 colour pages - 90 GSM Matt finish white Indian Art Paper (Bilt or equivalent quality) : 332 pages · Section of 2 colour pages - 70 GSM High Bright White Maplitho paper (JK/TA/Star or equivalent quality) : 332 pages
III.	Printing	<p>a. Cover: 4 pages 4 colour with Neutral Aqueous Coating on outer and inner covers.</p> <p>b. Inside Pages:</p> <ul style="list-style-type: none"> · Section of 4 colour pages : 332 pages · Section of 2 colour pages : 332 pages
(B) Total pages in 100 copies each in English		
I.	Number of pages	<p>a. Cover : 4 pages</p> <p>b. Inside Pages : 332 pages</p>

II.	Paper	<p>a. Cover: 240 GSM Gruppo Natural Evolution white: 4 pages</p> <p>b. Inner Pages:</p> <ul style="list-style-type: none"> · <i>Section of 4 colour pages - 90 GSM Matt finish white Indian Art Paper (Bilt or equivalent quality) : 166 pages</i> · <i>Section of 2 colour pages - 70 GSM High Bright White Maplitho paper (JK/TA/Star or equivalent quality) : 166 pages</i>
III.	Printing	<p>a. Cover: 4 pages 4 colour with Neutral Aqueous Coating on outer and inner covers.</p> <p>b. Inside Pages:</p> <ul style="list-style-type: none"> · Section of 4 colour pages : 166 pages · Section of 2 colour pages : 166 pages
4.	Designing	<p>a. The layout and design of the Annual Report should be as per latest trends in the industry to support readers' understanding of the information within the report.</p> <p>b. Design and theme to flow in the inside pages.</p> <p>c. Placement of text, pictures, charts etc. at the appropriate places in outer and inside pages.</p> <p>d. Image finishing to be done appropriately.</p> <p>e. Designing of separators before each section, if any.</p>
5.	Lamination	Neutral Aqueous Coating on Outer and Inner Covers.
6.	Ultra Violet Effect	Using Ultraviolet Light to Make Natural Fluorescence on the cover page and a few selected Photos

7.	Binding	<p>Perfect Binding with Stitching.</p> <p>Note: Excellent quality of glue & proper online gluing during binding to be ensured to set pages in position and all appropriate measures to be taken in binding so that the pages do not come out even after using the Manuals thousands of times on a regular basis. The binding should be done carefully and there should not be a single book with short/extra/misplaced pages.</p>
8.	Material for Annual Report	<p>The successful bidder would be provided text material in English & Hindi and photographs (Word/Power Point/PDF, JPG format) through digital/online means.</p>
9.	Work Schedule	<p>a. Designing, typesetting and submission of proof material: within 7 days of providing the material.</p> <p>b. Subsequent proofs of corrected draft, if any, should be submitted within 5 days from the date of providing corrected document in color.</p> <p>c. The final Draft/Dummy in colour with binding should be submitted within 5 days from the date of providing corrected draft.</p> <p>d. Printing, binding and delivery of Annual Report: within 5days of communicating the approval.</p> <p>e. The representative of selected firm will have to come to SPMCIL Corporate Office to collect the material as and when required immediately. A professional designer of the selected firm shall also be required to visit SPMCIL as and when required immediately till the completion of work. No charges shall be paid towards their travel, conveyance and other expenses etc.</p>
10.	Proofing	<ul style="list-style-type: none"> · First Proof in normal print. · Second Proof in Colour. · Third Proof in Colour with perfect binding. · Final Draft in Colour with perfect binding.

11.	Soft Copy of Annual Report	Soft copy of the final report [in PDF and MS Word format] is to be provided without any extra cost along with the printed reports to SPMCIL.
12.	Price	FOR, SPMCIL, New Delhi

**The number of pages mentioned above are indicative in nature , there is a possibility of reduction / increase in number of pages to an extent of 25% of the above mentioned number (in totality), The rates quoted by the firm will considered as quoted for estimated number of Pages (including cover pages). However payment will be made as per actuals, the prices will be proportionally increased/reduced in case of increase/reduction of number of pages viz. a viz. estimated pages mentioned above.*

(C) Designing, Typesetting, Printing and Binding of Official Language magazine

Specifications of magazine are as follows:

- Colour Magazine
- Size 8.25" X 11"
- No. of pages 44 & 4 page Tittle Cover
- Inner pages 130 gsm
- Title cover 300 gsm
- Gloss lamination
- Center pin binding
- Delivery Period : 7 days from finalization of printing matter

(D) Designing, Typesetting, Printing and Binding of Satarktavani Magazine

Specifications of magazine are as follows:

- Type of Magazine : Colour
- Size: 8.25" X 11" size
- No. of pages (inner): 75± 25%
- No. of pages (Title Cover): 4
- Inner pages gsm: 130 GSM art paper
- Title cover gsm: 240 GSM
- Lamination type: Gloss lamination
- Binding type: Central pin binding
- No. of Copies of Magazine required : 20
- Delivery Period : 5 days from finalization of printing matter

QUALIFICATION / ELIGIBILITY CRITERIA:

The following are the eligibility criteria for selection of agency. The criteria w.r.t. experience, past performance, financials mentioned at other places of this tender would be superseded by following criteria;

(I) **Experience & Past Performance:** The bidder should have printed and supplied at least 40% of tendered requirement to reputed Organizations during in any one of last 5 years ending on 31.03.2023.

(II) **Capability:** The bidder must have an annual capacity of printing at least 40% of tendered requirement. The printing facility of the Bidder firm should be located in Delhi/NCR with in-house facilities including designing, printing, dispatch etc. to execute the job. The bidder should submit self-certified address proof of printing facility, adequate for executing the entire job of printing and dispatch of magazine.

(III) Financial Standing:

i) Average annual turnover of the bidder should not be less than Rs.5 lakhs during last three years as per the annual report (audited balance sheet and profit & loss account) of the relevant period duly authenticated by a Chartered accountant/Cost Accountant as on 31.03.2023.

ii) Bidder Firm should not have suffered any financial loss for more than one year during last three years as on 31.03.2023.

iii) The net worth of the firm should not be negative as on 31.03.2023 and should not have eroded by more than 30% in the last three years as on 31.03.2023.

ii) Submit all the documents as claimed above with self-certification in the bids

Other Terms & Conditions:

1. Contract Period:

Period of contract shall be one year from the date of issue of contract (however item wise timeline shall be applicable from the date of submission of item wise requirement from SPMCIL)

2. Estimated Price (for full scope of work) :

1. Procurement Manuals	Rs 4,42,854/-
2. Account Manual	Rs 7,18,255/-
3. Vigilance Magazine	Rs 25,000/-
4. Official Language Magazine	Rs 60,000/-

Total	Rs. 12,46,109/-
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3. Payment Terms

Payment shall be made after successful supply and final acceptance of items by concerned authority on production of all required documents by the supplier. The payment shall be made item wise (as per the price bifurcation provided by the firm).

4. Liquidated Damage (LD)

This clause supersede the penalty clause mentioned in SLA. The basis of LD would be work schedule mentioned in Scope of Work and based on cost of each type of item;

If the supplier fails to deliver any or all of the goods or fails to perform the services within the time frame incorporated in the contract, SPMCIL shall, without prejudice to other rights and remedies available to SPMCIL under the contract, deduct from contract price, as liquidated damages, a sum equivalent to the 0.5% of the delivered price of the delayed goods and/or services for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 10% of the delayed goods or services contract price(s).

5. The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

6. EMD@2% of estimated cost and SD@10% of contracted value.

7. Security Deposit shall be refunded after completion of supplies and final acceptance of last item.

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Instructions for quoting the rates in Financial/Price bid

1. The firm has to provide bifurcation of prices for each item mentioned above (i.e . separate charges for items mentioned in A, B, C and D above) **as per price bid format**. Charges for designing and printing shall also be separately mentioned in the bifurcation.

2. The proportional payment (in case of increase/decrease in number of pages for printing) will be done by increasing/ reducing prices for printing charges only and designing charges shall remain fixed per item.

7. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

Security Printing and Minting Corporation of India Limited
payable at
New Delhi

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

8. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

Security Printing and Minting Corporation of India Limited
A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

9. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name

Security Printing and Minting Corporation of India Limited

Account No.

201000866753

IFSC Code

INDB0000005

Bank Name

IndusInd Bank

Branch address

Dr. Gopal Das Bhawan 28 Barakhamba Road New Delhi 110001

. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.

10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---