



भारत प्रतिभूति मुद्रण तथा मुद्रा निर्माण निगम लिमिटेड
SECURITY PRINTING AND MINTING CORPORATION OF INDIA LTD.
भारत सरकार के पूर्ण स्वामित्वाधीन
WHOLLY OWNED BY GOVT. OF INDIA

Advt.No-07/2023

Engagement of retired employee from Govt./State Bodies/PSU/Autonomous bodies etc. as Consultant (CIVIL) (01 no.) on contract basis.

Security Printing & Minting Corporation of India Limited (SPMCIL) is a Miniratna Category - I Central Public Enterprise wholly owned by Government of India started functioning as a Corporatized entity with effect from 13th January, 2006 under the administrative control of Department of Economic Affairs, Ministry of Finance having its registered and Corporate Office at 16th Floor, Jawahar Vyapar Bhawan, Janpath, New Delhi-110001. The objective and the business of the Company is designing, manufacturing security papers, Printing Currency & Bank notes, Passports, non-judicial stamp papers, postage stamps and Minting of the Coins.

The Operational units of the Company are strategically located across the Country having its four Mints at Mumbai, Kolkata, Hyderabad and Noida, four Currency / Security presses at Nashik, Dewas and Hyderabad, besides a high quality Paper manufacturing mill at Narmadapuram.

With the above background, the Company is looking forward for engagement of one retired employee as Consultant (CIVIL) on contract basis to be based at **India Govt. Mint, Noida** to look after civil works/maintenance/estate matters of all the nine Units and Corporate Office:

Consultant (CIVIL) :-

Essential Qualification: B.E./ B. Tech. in Civil Engineering

Eligibility criteria: An officer retired from Govt./ State Bodies/ Autonomous bodies/ PSU etc. etc. in the CDA pay scale from level 13 to level 14 (7th CPC pay -matrix) or from E-6 to E8 level in IDA pay-scale at the time of retirement.

Age: Less than 62 years as on **18.08.2023**.

Essential Experience: Should have 20 years' experience in construction and maintenance work of buildings, structures, quarters, execution of works and having hands on experience in e-tendering process and coordinate with the authorities for execution of the Civil/ Maintenance works and maintenance of buildings/structures.

Key Responsibilities: The engaged consultant will look after the civil work being conducted in all the Nine Units including Corporate Office and especially the following projects as under:

- Currency Press museum at CNP-Nashik.
- Training Centre at IGM, Kolkata.
- Township construction at Mumbai Mint
- Construction of new building for Corporate Office

HOW TO APPLY:

1. The application should be submitted in the Proforma given in the advertisement, **preferably type written.**
2. The outer cover should be subscribed as **"APPLICATION FOR THE POST OF CONSULTANT (CIVIL)"**.
3. The application should be accompanied with self-attested copies of certificates in support of educational qualification, age and experience.
4. Duly completed application should be sent to the Jt. GM(HR) Security Printing & Minting Corporation of India Ltd., 16th Floor, Jawahar Vyapar Bhawan, Janpath, New Delhi - 110 001 through registered/speed post **on or before 18.08.2023.** Applications received late/incomplete will be rejected. SPMCIL Management will not be responsible for any postal delay/loss of documents during transit.

GENERAL CONDITIONS:

- The appointment will be purely on contractual basis initially for a period of **two years** and depending on the performance, it may be extended as per the requirement of SPMCIL.
- The compensation (all inclusive) shall be regulated based on the scale drawn at the time of retirement as per the following norms/slab:

Sr. No.	Category		Monthly Compensation (All inclusive) in Rs.
	CDA Pay Matrix (Level)	IDA Scale of Pay	
1.	14	E-8	75000
2.	13-13A	E-6 to E-7	70000

- The selected candidate will not have any claim over other emoluments/ benefits/ compensations available to other SPMCIL employees. However, for any out station travel as per the requirement, with the prior approval of the competent authority, only the expenses towards travelling, lodging and boarding (as per SPMCIL Travel rules/policies) will be borne by SPMCIL.
- The selected candidate will be required to work at for 6 days a week.
- The selection will be as per the terms and conditions in this advertisement and the candidates will be shortlisted keeping in view their experience profile etc. called for the interview.
- No correspondence will be entertained from the applicants who are not selected, either before or after the selection. The decision of SPMCIL would be final and binding.
- Management reserves the right to reject the application without assigning any reason. The engagement process can be cancelled/ suspended/ terminated without assigning any reasons. The decision of the management will be final and no appeal will be entertained.
- SPMCIL Management reserves the right to increase/decrease the number of posts or to even cancel the whole process without assigning any reasons thereof.
- Application that are not in conformity with the requirements indicated in this advertisement, incomplete applications and those received after the last date will not be entertained.
- In order to regulate the number of eligible candidates to be called for interview, if so required, SPMCIL Management reserves the right to raise the minimum eligibility standards/criteria, OR to relax the minimum eligibility criteria/standards.
- All eligibility conditions/Age etc. will be reckoned as on last date of receipt of applications.
- Canvassing in any form will result in disqualification.

Jt. General Manager (HR)

नियोजन आवेदन पत्र/APPLICATION FORM(Ref. Advt. No. 07/2023)

1. पद का नाम/ Name of the Post
2. अभ्यर्थी का नाम/ Name of the candidate
3. पिता का नाम/ Father's Name
4. जन्म तिथि/ Date of Birth
Age as on **18.08.2023** (DD MM YY)
5. स्थायी पता/ Permanent Address:

Recent
Passport
size photo

6. पत्राचार के लिए पता/ Address for correspondence:
7. फोन नंबर (कार्यालय) / Phone numbers (office)-
(आवास)/ (Residence)-
मोबाइल/ Mobile-
ई-मेल/ E-mail-
8. सेवानिवृत्ति की तारीख/ Date of retirement on superannuation:
9. राष्ट्रियता/ Nationality:
10. अपेक्षित व्यावसायिक योग्यता से स्नातक तक शैक्षिक योग्यता का विवरण / Details of Educational Qualifications starting from requisite professional qualification to Graduation:

क्र. सं S.No.	परीक्षाओं का विवरण नियमित/ पत्राचार पाठ्यक्रम द्वारा / Examination Passed	पास होने का वर्ष/ Year of Passing	विषय/ Subject	श्रेणी / वर्ग और प्राप्तांक %/ Marks Obtained	बोर्ड/विश्वविद्यालय / Name of the Institution

11. हाल के नियोजन से शुरू करके अनुभव का ब्योरा/ Details of Experience starting from latest employment:

संगठन का नाम/ Name of Organization	धारित पद एवं स्तर /Position held & Level	अवधि (दिन, महिना वर्ष के साथ)/ Period (DD/MM/YYYY)		वेतनमान (ग्रेड वेतन के साथ)/ Pay- scale with Pay	वर्तमान मूल वेतन अंतिम /Last Total Emolument Drawn	कार्य का संक्षिप्त विवरण/ Brief description of duties
		से/From	तक/ To			

12. क्या एसपीएमसीआईएल में कोई संबंधी पहले से काम कर रहे हैं?/ Whether any relative already working with SPMCIL.
यदि हैं, तो संबंध का उल्लेख करें/ If yes, specify the relationship.

13. संलग्न प्रमाण पत्रों /प्रशंसा पत्रों की प्रतियाँ/ Copies of Certificates/testimonials to be enclosed (like PPO, Last Pay Certificate etc.).

1. _____
2. _____
3. _____
4. _____

घोषणा/ DECLARATION:

मैं _____ एतद्वारा स्वीकार और घोषणा करता/ करती हूँ कि इस आवेदन में दिए विवरण सत्य हैं और अतिशयोक्तिपूर्ण नहीं हैं। मैं वचन देता/देती हूँ कि इस आवेदन पत्र में की गई कोई मिथ्या प्रस्तुति या वास्तविक चूक अधोहस्ताक्षरी को तुरंत बर्खास्तगी के लिए दायी बना देगी। / I _____ hereby affirm and declare that the statements made in the application are true and unexaggerated. I undertake that any misrepresentation or material omission made in this application form will render the undersigned liable to immediate dismissal.

तिथि:/ Date:

स्थान/Place:

(अभ्यर्थी के हस्ताक्षर / Signature of the Candidate)