



भारत प्रतिभूति मुद्रण तथा मुद्रा निर्माण निगम लिमिटेड
Security Printing and Minting Corporation of India Limited

मिनीरत्न श्रेणी-I, सीपीएसई
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भा.प्र.मु.मु.नि.नि.लि./सतर्कता/03/09 (खण्ड V)/ ३४५९
SPMCIL/VIG/03/09 (Vol. V)/

दिनांक 19.08.2015
Date: 19.08.2015

परिपत्र संख्या 07/15/Circular No. 07/15

विषय/ Sub: संस्थानों में यूजर आई डी एवं पासवर्ड का दुरुपयोग के संदर्भ में।/ Misuse of user ids and passwords in organizations - regarding.

केन्द्रीय सतर्कता आयोग के दिनांक 30.07.2015 के परिपत्र द्वारा संस्थानों में यूजर आई डी एवं पासवर्ड के दुरुपयोग के संदर्भ में समय-समय पर पासवर्ड बदलने हेतु जारी निर्देशों को सूचनार्थ एवं उचित कार्यवाही हेतु परिचालित किया जाता है।

A copy of circular dated 30.07.2015 issued by Central Vigilance Commission regarding changing of passwords periodically to avoid misuse of User ids and password in organizations is circulated herewith for information and necessary action.

2. इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है।
2. This issues with the approval of Competent Authority.

संलग्न/Encl: यथोपरि।/As above.

शशिभूषण बेहेरा

(शशिभूषण बेहेरा)/(S. B. BEHERA)

उप मुख्य सतर्कता अधिकारी/Dy. CVO

महाप्रबंधक/The General Manager,

टकसाल/मुद्रणालय/कागज कारखाना/नि.मु./Mints/Presses/Paper Mill/CHO,

भा.प्र.मु.मु.नि.नि.लि./SPMCIL

प्रतिलिपि: 1. अध्यक्ष तथा प्रबंध निदेशक।/ CMD.

2. निदेशक (मा.सं./तक.)/मु.स.अ.।/Director (HR/Tech)/CVO.

3. अपर महाप्रबंधक (वित्त/मा.सं./तकनीकी)।/Addl. GMs (Fin/HR/Tech).

4. उप महाप्रबंधक (तकनीकी)/उप मु.स.अ./DGM (Tech)/Dy. CVO.

5. प्रबंधक (विपणन/तकनीकी/मा.सं.)/Managers (Marketing/Tech).

6. सभी सतर्कता अधिकारी/All Vigilance Officials – को इस निदेश के साथ कि वे उपर्युक्त मामले के अनुपालन की पहली जांच रिपोर्ट दिनांक 31.08.2015 तक या उससे पूर्व एवं तदपश्चात् प्रत्येक वर्ष 31 मार्च तक भिजवाए।/with a direction to send first inspection report on compliance in above matter to CVO, SPMCIL on or before 31.08.15 and subsequently by 31st March every year.

7. सूचना पटल एवं वेबसाइट।/Notice Board & Website.

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सत्यमेव जयते

केन्द्रीय सतर्कता आयोग
CENTRAL VIGILANCE COMMISSION



सतर्कता भवन, जी.पी.ओ. कॉम्प्लेक्स,
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सं./No.....010/VGL/080-290733.....

दिनांक / Dated.....30.07.2015.....

Circular No. 09/07/2015

Subject:- Misuse of user ids and passwords in organisations – preventive vigilance measures.

The Commission has of late observed that in many cases relating to Banking Sector, Insurance Sector, CPSEs and even in other organisations functioning in a computerised environment, frauds are being perpetrated on account of the officer(s) sharing their user id and password with unauthorised persons and/or not disabling them on transfer/retirement/suspension/long leave of officers; not frequently changing the passwords, etc. The Commission is of the view that periodic change of passwords by officers would be an important preventive vigilance measure to address the issues. Mail ids, user ids etc. for accessing the secure systems should be disabled once an officer superannuates/placed under suspension/not required to perform any function on account of proceeding on long leave, training, deputation, transfer etc. Introducing a provision in the system/software itself at a pre-decided time period (i.e., a fortnight or a month) to change password could also be one of the options for preventing misuse by unauthorised persons.

2. In addition, it also needs to be ensured by way of periodic surprise inspections / checks by next higher authority / controlling officers as to whether the user ids and password are being shared by the officers with any unauthorised persons.

3. The Commission, vide circular No. 38/11/10 dated 30.11.2010, advised CVOs of all Public Sector Banks to ensure secrecy of employees' passwords and also keep on changing them frequently so that frauds being committed on account of misuse of passwords of employees may be avoided in the Public Sector Bank. CVOs of Banks were to take suitable action and regularly monitor secrecy of passwords and any instances of casual approach by any password holder was to be dealt ruthlessly by the concerned bank as the same may put huge funds at risk. It appears that the spirit of the circular is not being implemented

4. CVOs may, therefore, bring the above preventive measures to the notice of concerned authorities in their organisation and also ensure that periodic inspections / checks are conducted to ensure complete implementation.

5. CVOs are further advised to send an action report in this regard of the verification conducted by them or the supervisory officers in their organisation within a month by mail to coord1-cvc@nic.in.

[J. Vinod Kumar]

Officer on Special Duty

All CVOs of Ministries / Departments / CPSUs / Public Sector Banks / Insurance Companies / Autonomous Organisations / Societies etc.