

भारत प्रतिभूति मुद्रण तथा मुद्रा निर्माण निगम लिमिटेड
Security Printing and Minting Corporation of India Limited

मिनीरत्न श्रेणी-I, सीपीएसई
(भारत सरकार के पूर्ण स्वामित्वाधीन)
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भा.प्र.मु.मु.नि.नि.लि./सतर्कता/03/09/ 5799
SPMCIL/VIG/03/09/

दिनांक 16.12.2014
Date: 16.12.2014

परिपत्र/Circular

विषय/Sub: आयोग की सलाह हेतु किए जाने वाले संदर्भ में - प्रक्रिया संबंधी।/
Reference to the Commission for Advice – Procedure regarding.

केन्द्रीय सतर्कता आयोग के दिनांक 11.12.2014 के परिपत्र द्वारा आयोग की सलाह हेतु किए जाने वाले संदर्भ में प्रक्रिया संबंधी जारी निर्देशों की एक प्रति को सभी संबंधितों की सूचना एवं उचित कार्यवाही हेतु परिचालित किया जाता है।

A copy of instructions issued vide circular dated 11.12.2014 by the Central Vigilance Commission regarding procedure of reference to the Commission for Advice is circulated herewith to all concerned for information and necessary action.

2. इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है।
2. This issues with the approval of Competent Authority.

संलग्न/Encl: यथोपरि।/As above.


16/12/14

(एस. एस. बालानी)/(S. S. BALANI)
वरिष्ठ सतर्कता अधिकारी/Sr. VO

महाप्रबंधक/The General Manager,

टकसाल/मुद्रणालय/कागज कारखाना/नि.मु./Mints/Presses/Paper Mill/CHO,
भा.प्र.मु.मु.नि.नि.लि.।

प्रतिलिपि:

1. अध्यक्ष तथा प्रबंध निदेशक।/CMD.
2. निदेशक (मा.सं./तक.)/मु.स.अ.।/Director (HR/Tech)/CVO.
3. अपर महाप्रबंधक (वित्त/मा.सं./तकनीकी)।/Addl. GM (Finance/HR/Technical).
4. उप महाप्रबंधक (नि.मु.)/उप मु.स.अ./DGMs (CHO)/Dy. CVO.
5. प्रबंधक (नि.मु.)/Manager (CHO).
6. सभी सतर्कता अधिकारी (नि.मु./इकाइयां)/All Vigilance Officials (CHO/units).
7. सूचना पटल एवं वेबसाइट।/Notice Board & Website.

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सत्यमेव जयते

केन्द्रीय सतर्कता आयोग
CENTRAL VIGILANCE COMMISSION



सतर्कता भवन, जी.पी.ओ. कॉम्प्लैक्स,
ब्लॉक-ए, आई.एन.ए., नई दिल्ली-110023
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सं./No. 006/PRC/1

दिनांक / Dated 11.12.2014

Circular No. 09/12/2014

Sub: - References to the Commission for advice – Procedure regarding.

- Ref:- (i) Commission's Circular No.14/3/06 dated 13/03/2006
(ii) Commission's Circular No.32/12/08 dated 01/12/2008
(iii) Commission's Circular No.21/8/09 dated 06/08/2009

The Commission is being consulted at two stages in disciplinary proceedings, i.e. first stage advice is obtained on the investigation reports and second stage advice is obtained on receipt of inquiry reports before a final decision is taken on conclusion of the disciplinary proceedings. In order to ensure proper appreciation of facts and examination of references, made by the Ministries/Departments/Organisations for its advice, the Commission has been emphasizing on the need for sending complete details/records including providing a tabular statement of the case as prescribed in the above cited circulars. It has been observed that the tabular statements are not being sent or filled-up properly by the departments / organisations while referring cases for first stage / second stage advice of the Commission.

2. As per the role and functions of CVOs, prescribed in Chapter II of Vigilance Manual (sixth edition), the investigation reports together with the specific recommendations of CVO in respect of each suspect officer(s) involved in a case is required to be submitted for consideration of the Disciplinary Authority concerned. After obtaining tentative views/recommendations of the Disciplinary Authority (DA), the case is required to be referred to the Commission for its first stage advice, wherever necessary. Similarly, the CVO would examine the Inquiry officer's report and after obtaining the tentative views of the competent disciplinary authority about further course of action to be taken, seek the Commission's second stage advice, wherever required. To further streamline the consultation with the Commission, henceforth, the tabular statements as in formats prescribed below should invariably be furnished alongwith other records/documents while making references for first and second stage advice of the Commission:-

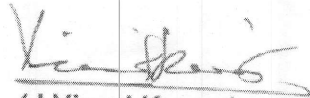
First stage advice

Sl.No.	Name and designation of the suspect officer	Allegations in brief	Version of the suspect officer	Findings of inquiry/ investigation on each allegation(s)	Comments/ recommendations of the CVO	Comments/ recommendation of the Disciplinary Authority

Second stage advice

Sl. No.	Name and designation of the charged officer	Allegations in brief on each article of charge(s)	Defence statement/ CO's brief	Finding of inquiry officer (IO) on each article of charge(s)	Comments of CVO on IO's findings	Comments/ recommendation of the Disciplinary Authority on IOs findings

3. CVOs of all Ministries/Departments/Organisations would ensure that complete information / records are sent alongwith references being made to the Commission for its advice.


(J Vinod Kumar)
Officer on Special Duty

To

All Chief Vigilance Officers