

# एसपीएमसीआईएल कर्मचारी पेंशन फण्ड ट्रस्ट

## SPMCIL EMPLOYEES PENSION FUND TRUST

-----Limited Quotation Enquiry for Printing of PPO (Pension Payment Order) -----

SPMCIL/Pension Fund Trust/01/2014-15/PPO/7239

Dated: 17/02/2015

To,

1. S.M.S Stationers & Printers, Delhi
2. Sharma Graphics, Delhi
3. Design-O-Print, Delhi

**Subject: - Printing of PPOs (Pensioner Parties) in r/o Combined Optee Employees.**

Sir,

Board of Trustees have approved the specimen PPO duly vetted by CCA, Ministry of Finance.

2. The bids are invited from above mentioned parties. Interested bidders may submit most competitive rates for printing of PPOs of SPMCIL Employees Pension Fund Trust in respect of retired combined optee employees in a **sealed cover only** addressed to "The Trustee, SPMCIL Employee Pension Trust", 16<sup>th</sup> floor, Jawahar Vyapar Bhawan, Janpath, New Delhi- 110001 **on 03.03.2015 latest by 11:00 AM and to be opened at 11:30 AM on the same day.**

**Terms and Conditions for submitting the offer:-**

1. PPO should be in prescribed format as 26 pages Ledger paper, single col. Printing Cover 300gsm Red Sheet Card with Lamination single col. Printing Binding – Centre Stitch.
2. Quotation received after stipulated time will not be considered.
3. Quotations should be sent in the sealed envelope only. Quotations received through fax will not be considered.
4. The offers/Quotations shall be accepted only from those firms to whom this invitation letter has been addressed. Offers from group companies or any other entities shall not be entertained.
5. Mere invitation to quote or receipt of quote shall not bind the Trust to accept the bid/ Quotation from the offerer. The Decision of the Trust in this respect shall be final and binding on the bidders.
6. The Trust reserves the right to reject any or all quotations without assigning any reason.

**Evaluation of Offer:**

Offers will be evaluated based on lowest quotation. Notwithstanding anything stated above, SPMCIL Employee Pension Trust reserves the right to reject the tender anytime without assigning any reason for the same.

Yours faithfully



Sanjai Maheshwari  
Addl. General Manager (Finance)