



SECURITY PAPER MILL,  
HOSHANGABAD - 461005 (M.P), INDIA  
(A Unit of Security Printing and Minting Corporation of India Limited)(Wholly  
owned by Government of India)(Miniratna Category- ICPSE & ISO 9001: 2015 &  
ISO 14001:2015 CERTIFIED)  
Website:<http://spmhoshangabad.spmcil.com>  
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GSTIN: 23AAJCS6111J3ZE

PR Number	PR Date	Indenter	Department
10026789	17.04.2021	SL022122	QA LAB

Not Transferable

Security Classification:NON SECURITY

## TENDER DOCUMENT FOR PURCHASE OF: NYLON FILTER CLOTH FOR RVDF

**Tender Number: 6000016253/ETP/405, Dated: 31.05.2021**

This Tender Document Contains 33 Pages.

Details of Contact person in SPMCIL regarding this tender:

**Name:** AMIT YADAV  
**Designation:** Dy.Manager (TO)  
**Address:** SPM5 (PM5, SPM Hoshangabad)  
India

## Section1: Notice Inviting Tender (NIT)

6000016253 /ETP/405

31.05.2021

(SPMCIL's Tender SI No.)

(Date)

1. Sealed tenders are invited from eligible and qualified tenderers for supply of following goods & services:

Sch d. No.	Brief Description of Goods/services	Quantity (with unit)	Earnest Money (In Rupee)	Remarks
1	Nylon Filter Cloth SPZZ000087	12.000 EA	0.00INR	ADM OFFICE SECURITY PAPER MILL,HOSHANGABAD
Type of Tender (Two Bid/ PQB/ EOI/ RC/ Development/ Indigenization/ Disposal of Scrap/ Security Item etc.)		TWO-BID National Competitive Bid		
Dates of sale of tender documents:		From 31.05.2021 to 02.07.2021 during office hours.		
Place of sale of tender documents		ADMIN OFFICE, SPM, HOSHANGABAD		
Closing date and time for receipt of tenders		02.07.2021 11:00:00		
Place of receipt of tenders		ADMIN OFFICE, SPM, HOSHANGABAD		
Time and date of opening of tenders		02.07.2021 15:00:00		
Place of opening of tenders		ADM OFFICE SECURITY PAPER MILL,HOSHANGABAD		
Nominated Person/ Designation to Receive Bulky Tenders (Clause 21.21.1 of GIT)		AMIT YADAV Dy.Manager (TO)		

"EA" MEANS EACH

2. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website <http://spmhoshangabad.spmcil.com> or <https://eprocure.gov.in> for further details.

3.Tender documents may be purchased on payment of non-refundable fee of Rs 280/- (Rs. 250 + 12% GST) per set in the form of account payee demand draft/ cashier's cheque/ certified cheque, drawn on a scheduled commercial bank in India, in favour of SECURITY PAPER MILL payable at HOSHANGABAD without which your quotation will be rejected.

4.Tenderer may also download the tender documents from the web site <http://spmhoshangabad.spmcil.com> and <http://eprocure.gov.in> and submit its tender by utilizing the downloaded document, along with the required non-refundable fee.

5.If requested, the tender documents will be mailed by registered post/ speed post to the domestic tenderers, for which extra expenditure per set will be Rs.100/- for domestic post. The tenderer is to add the applicable postage cost in the non-refundable fee mentioned in Para 3 above.

6.In the event of any of the above mentioned dates being declared as a holiday/ closed day for the purchase organization, the tenders will be sold/ received/ opened on the next working day at the appointed time.

7. SUBMISSION OF TENDER: The bid is to be submitted in two parts :-

(i) Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped in the tender box located at the address given below on or before the closing date and time indicated in the Para 1 above, failing which the tenders will be treated as late and rejected.

(ii) The bid is to be submitted in two part i.e. Techno-commercial bid & price bid in sealed envelopes duly super scribed with Tender document fee & mention our NIT reference No. with date and Due date on the top of the sealed



envelope and be addressed to the General Manager, Security Paper Mill, Hoshangabad- 461005 (M.P.)

(iii) Quotation will be accepted by INDIA POST/COURIER SERVICE/DROP BOX only. Quotation sent by FAX/E-Mail will not be considered.

(iv) EARNEST MONEY DEPOSIT: Not applicable and firm shall submit following undertaking on letter Head duly seal & Signed:

#If we withdraw or modify our bids during period of validity of tender etc. than we will be suspended for the period of 03 years form the date of opening of tender.#

(8) In case of order material in your favour for Rs. 1,50,000/- or above, the supplier shall furnish the performance security amount/ Security Deposit(S.D) (3% of the ordered value) within 21 days after issue of Purchase Order by SPM, Hoshangabad in favour of The Security Paper Mill payable at Hoshangabad. The performance security will be return back without any interest to successful tenderer after the completion of all contractual obligations.

(9) NO EXEMPTION WILL BE GIVEN FOR DEPOSITING OF SECURITY DEPOSIT (S.D.) TO DIC/SSI/MSME/NSIC REGISTERED FIRM.

(10) EXEMPTION WILL BE GIVEN DEPOSITING OF ONLY TENDER FEE & EMD TO ANY DIC/SSI/MSME/NSIC REGISTERED FIRM FOR TENDERED STORE.

(11). In case firm is submitting both MSME certificate and tender fee & EMD alongwith bid and during evaluation MSME certificate found invalid or tendered item is not covered in MSME store list, then firm shall be considered as Non-MSME firm for further evaluation and no benefits of MSME firm shall be given to the firm.

Firm shall submit the declaration that "firm agree to be considered as Non-MSME firm and they shall not claim any benefit available to MSME firms in future in their letter head duly seal and signed. Non acceptance of above condition and non-submission of above declaration shall liable to rejection of bid"

Special Instruction: -

(I) Micro and Small Enterprises firm are exempted from submitting Tender fees and Earnest Money deposit. Please send the copy of valid registration certificate of Micro and Small Enterprises along with your bid / quotation otherwise your offer will not be considered for above exemption. Tendered item should be part of store list of MSME/DIC/NSIC certificate.

(II) Price quotation in tenders:

(a) In tender, participating Micro and Small Enterprises quoting price within price band of L1 + 15 per cent shall also be allowed to supply a portion of requirement by bringing down their price to L1 price in a situation where L1 price is from someone other than a Micro and Small Enterprise and such Micro and Small Enterprise shall be allowed to supply up to 25 per cent of total tendered value.

(b) In case of more than one such Micro and Small Enterprise, the supply shall be shared proportionately (to tendered quantity).

(c) In case of tender item have non-split able or non-dividable, etc. MSE quoting price within price band L1+15% may be awarded for full/ complete supply/service of total tendered value to MSE.

(d) Minimum 3 per cent reservation for Women owned MSEs within 25 percent mentioned above (i.e. 3 percent out of 25 percent).

(III) Special provisions for micro and small enterprises owned by SC or ST:

Out of 25 per cent allowed for procurement from Micro and Small Enterprises, a sub-target of 25 per cent (i.e., 4 per



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cent out of 25 per cent) shall be allowed for procurement from Micro and Small Enterprises owned by the Scheduled Caste or the Scheduled Tribe entrepreneurs. Provided that, in event of failure of such Micro and Small Enterprises to participate in tender process or meet tender requirements and L1 price, 4 per cent sub-target for procurement earmarked for Micro and Small Enterprises owned by Scheduled Caste or Scheduled Tribe entrepreneurs shall be met from other Micro and Small Enterprises.

(IV) Tender Fee and Earnest Money Deposit (EMD) is exempted for firms having NSIC/MSME/DIS/SSI registration for the tendered stores. A copy of valid NSIC/MSME/DIS/SSI is to be submitted alongwith bid.

(V) Relaxation of Norms for startups and Micro & Small Enterprises on prior experience and prior experience an prior turnover criteria. In exercise of Para 16 of Public Procurement Policy for Micro and Small Enterprises Order 2012. Security Paper Mill, Hoshangabad has relaxed the condition of prior turnover and prior experience with respect to Micro and Small Enterprises subject to meeting of quality and technical specifications.

#### 12. Make in India Clause:

i. The provisions of the revised Public Procurement (Preference to Make in India) Order 2017 - dated 04th June 2020 (and subsequent amendments, if any) by Department for Promotion of Industry and Internal Trade, GoI shall apply to this tender to the extent feasible.

#### Note :

(1) All other terms and conditions of NIT (including GIT, SIT, GCC & SCC) shall be remain as per our procurement manual.

(2) General instructions to tenderer (GIT) and General conditions of contract (GCC) shall also form a part of this tender document. For details regarding GIT and GCC please refer links as below:

<http://spmhoshangabad.spmcil.com/spmcil/uploaddocument/GIT.pdf>

<http://spmhoshangabad.spmcil.com/spmcil/uploaddocument/GCC.pdf>

SECTION -XIII BANK GUARANTEE FORM FOR EMD : NOT APPLICABLE

SECTION XVIII SHIPPING ARRANGEMENTS FOR LINER CARGOES : NOT APPLICABLE

#### IMPORTANT NOTE:-

(1) The tender documents are not transferable.

(2) SPMs Right to Accept any Tender and to Reject any or All Tenders SPM reserves the right to accept in part or in full any tender or reject any tender without assigning any reason or to cancel the tendering process and reject all tenders at any time prior to award of contract, without incurring any liability, what so ever to the affected tenderer or tenderers.

(3) #BIDDER TO FURNISH STIPULATED DOCUMENTS ALONG WITH TENDER IN SUPPORT OF FULFILLMENT OF TENDER CRITERIA. FURTHER CORRESPONDENCE IN THIS REGARD WILL NOT BE ENTERTAINED FOR ANY REASON. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER.#

Encl.:(i) Annexure-I (Drawing) , Annexure-II (Checklist) , Annexure-III & IV (Declaration)

(AMIT YADAV)

Dy.Manager(TO)

For Chief General Manager

E-mail : kumar.vikas@spmcil.com, purchase.spm@spmcil.com

PHONE :- (07574) 286842,286587



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CORRESPONDING ADDRESS

-----  
THE CHIEF GENERAL MANAGER  
SECURITY PAPER MILL  
HOSHANGABAD-461 005 (M.P.)  
Website: <http://spmhoshangabad.spmcil.com>  
FAX :- (07574)-255170

SIGNATURE OF BIDDER WITH NAME,  
DESIGNATION & SEAL  
COPY TO : DM(TC)-By Mail.

.....

.....  
(Name Designation, Adress telephone number etc  
of the officer signing the document)

For and on behalf of  
.....



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## **Section II: General Instructions to Tenderers (GIT)**

### **Part 1: General Instructions Applicable to all type of Tenderers**

Kindly refer <http://spmhoshangabad.spmcil.com/spmcil/uploaddocument/GIT.pdf>  
for further details (GIT contains 32 pages).

SIGNATURE OF BIDDER WITH NAME,  
DESIGNATION & SEAL



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## **Section II: General Instructions to Tenderers (GIT)**

### **Part II: Additional General Instructions Applicable to Specific type of Tenderers**

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Kindly refer <http://spmhoshangabad.spmcil.com/spmcil/uploaddocument/GIT.pdf>  
for further details (GIT contains 32 pages).

SIGNATURE OF BIDDER WITH NAME,  
DESIGNATION & SEAL

### Section III: Specific Instructions to Tenderers (SIT)

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

(Clauses of GIT listed below include a possibility for variation in their provisions through SIT. There could be other clauses in SIT as deemed fit.)

Sr No	GIT Clause No.	Topic	SIT Provision
01	4	Eligible Goods and Services (Origin of Goods)	The quality of The quality of packing, the manner of marking within & outside the packages and provision of accompanying documentation shall strictly comply with requirements as provided in Technical Specifications and Quality Control Requirements under Sgoods are mined, grown, produced, or manufactured or from where the related services are arranged and supplied. (Page No. 257)
03	9	Time Limit for receiving request for clarification of Tender Documents	A Tenderer requiring any clarification or elucidation on any issue of the tender documents may take up the same with SPMH in writing or by fax/e-mail/telex. SPMH will respond in writing to such request provided the same is received than twenty one days (unless otherwise specified in the SIT) prior to the prescribed date of submission of tender. Copies of the query and clarification shall be sent to all prospective bidders who have received the bidding document. (Page No.259)
04	11.2	Tender Currency	Supplier is requested to quote price within 2 Decimal place.Quotation with price quote beyond 2 decimal place is ignored.
05	12.10	Applicability of Octroi and Local taxes	Applicable - bear by tenderer
07	19	Tender Validity	The tenders shall remain valid for acceptance for a period of 120 days after the date of tender opening. Any tender valid for a shorter period shall be treated as un-responsive and rejected.
08	20.4	Number of Copies of Tenders to be submitted	Single Copy
09	28.1	Discrepancy in Prices - A	If, in the price structure quoted by a tenderer, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the total priceess SPMH feels that the tenderer has made a mistake in placing the decimal point in the unit price, in which case the total price as quoted shall prevail over the unit price and the unit price corrected.



Sr No	GIT Clause No.	Topic	SIT Provision
10	28.2	Discrepancy in Prices - B	If there is an error in a total price, which has been worked out through addition and/or subtraction of subtotals, the subtotals shall prevail and the total corrected, and
11	28.3	Discrepancy in Prices - C	If there is a discrepancy between the amount expressed in words and figures , the amount in words shall prevail If , as per the judgment of SPMH , there is any such arithmetical discrepancy in a tender, the same will be suitably conveyed to the tenderer by registered /speed post .If the tenderer does not agree to the observation of SPMH, the tender is liable to be ignored.
12	Special Condition	GST Returns	Supplier Should file the GST returns for outward supplies in time. In case of any Input Credit Loss to SPM by way of their failure to files GST Returns in time, SPM reserves the right to withhold the payment of further supplies till production of evidence of filling of Returns.
13	Special Condition	TCS certificate	Supplier should file the returns pertaining to TCS (Section 206C (1 H) for TCS collected, in time and provide the TCS certificate to SPM. In case of any Credit loss to SPM by way of their failure to files Returns and provide TCS certificate in time, SPM reserves the right to recover the amount equivalent to TCS paid along with applicable interest from the payment of further supplies.



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## **Section IV: General Conditions of Contract (GCC)**

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Kindly refer <http://spmhoshangabad.spmcil.com/spmcil/uploaddocument/GCC.pdf>  
for further details (GCC contains 28 pages).

SIGNATURE OF BIDDER WITH NAME,  
DESIGNATION & SEAL

## Section V: Special Conditions of Contract (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

Sl.No	GCC Clause No.	Topic	SCC Provision
01	8.2	Packing and Marking	The quality of packing, the manner of marking within & outside the packages and provision of accompanying documentation shall strictly comply with requirements as provided in Technical Specifications and Quality Control Requirements under Section VII and VIII and in SCC under Section V. In case the packing requirements are amended due to issue of any amendment to the contract, the same shall also be taken care of by the supplier accordingly. (Page No. 294)
02	11.2	Transportation of Domestic Goods	Supplied material only through Registered Common Carriers. (Page No. 297-298)
03	12.2	Insurance	The supplier shall make arrangements for insuring the goods against loss or damage incidental to manufacture or acquisition, transportation, storage and deliver as per clause no. 12.3, 12.4, 12.5 (Page No. Bear by firm)
04	14.1	Incidental Services	Applicable (Page No. 299)
05	15	Distribution of Dispatch Documents for clearance/ Receipt of Goods	Applicable - (Page No. 300)
06	16.1	Warrantee Clause	The supplier warrants that the goods supplied under the contract is new, unused and incorporate all recent improvements in design and materials unless prescribed otherwise by SPM in the contract. The supplier further warrants that the goods supplied under contract shall have no defect arising from design, material or workmanship or from any act or omission of the supplier, that may develop under normal use of the supplied goods.
07	16.2	Warrantee Clause	Warrantee shall remain valid for 01(One) Year after the goods have been delivered to the final destination and accepted by SPM in terms of the contract.
08	16.3	Warrantee Clause	If claim arising out of this warranty, supplier shall repair or replace the defective goods or parts thereof, free of cost, at the ultimate destination. The supplier shall take over the replaced parts/goods after providing their replacement and

Sl.No	GCC Clause No.	Topic	SCC Provision
			no claim,whatsoever shall lie on SPM for such replaced parts/goods thereafter.
09	16.4	Warranty Clause	If the supplier, having been notified, fails to rectify/replace the defects within a reasonable period, SPM may proceed to take such remedial action as deemed fit by SPM, at the risk and expense of the supplier and without prejudice to other contractual rights and remedies, which SPM may have against the supplier.
10	19.3	Option Clause	The General Manager Security Paper Mill Hoshangabad may reserve the right to increase the ordered quantity by 25% at any time, till final delivery date of the contract, by giving reasonable notice even though the quantity ordered initially has been supplied in full before the last date of Delivery Period. (Page No. 303)
12	22, 22.1, 22.2, 22.4, 22.3, 22.6	Terms and Mode of payments	100% PAYMENT ON RECEIPT AND SUITABILITY OF MATERIAL ON PRODUCTION OF ALL REQUIRED DOCUMENTS BY SUPPLIER BY RTGS/NEFT ONLY (Page No. 303)
13	24.1	Quantum of LD	If the contractor fails to deliver the goods and/or services or any installment thereof within the Delivery Period, SPM Hoshangabad shall, without prejudice to other rights and remedies available to SPM, Hoshangabad under the contract, deduct from the contractor price, as Liquidated damages, a sum equivalent to the rate of 0.5 Percent of the delivered price of the delayed goods and/or services along with applicable GST of 18% on the LD amount for each week of
14	24.1	Quantum of LD	or part thereof until actual delivery or performance, subject to a maximum deduction of the 10% (plus GST on the LD amount) of the delayed goods or services#
16	33.1	Resolution of Disputes	If dispute or difference of any kind shall arise between SPMH and the supplier in connection with or relating the contract, the parties shall make every effort to resolve the same amicably by mutual consultations. If the parties fail to resolve their dispute or difference by such mutual consultation within 21 days of its occurrence, then, unless otherwise provided in the SCC, either SPMH or the supplier may seek recourse to settlement of disputes through arbitration act 33.2. (Page No. 312)

## Section VI: List of Requirements

Schedule No.	Breif Description of goods and services (Related Specifications etc. are in Section-VII)	Accounting Unit	Quantity	Amount of Earnest Money	Remark
1	SPZZ000087 Nylon Filter Cloth	EA	12.000	0.00INR	ADM OFFICE SECURITY PAPER MILL, HOSHANGABAD

### "(1) SUBMISSION OF TENDER: TWO BID

Technical bid and financial bid are to be submitted in two separate doubled sealed envelopes on or before the due date of submission of tenders. It may be noted that the price is not to be quoted either in technical bid. It shall only be quoted in price bid. Non-adherence to this shall be making tender liable for rejection. The envelopes containing bids shall be superscribed Technical bid and Price bid. The sealed envelopes shall be again put in another sealed cover and should be superscribed The sealed envelopes shall be again put in another sealed cover and should be superscribed with words # Techno- Commercial Bid & Price Bid against our Tender Document / NIT No., NIT Date & Due date and be addressed to the General Manager, Security Paper Mill, Hoshangabad# 461 005 (M.P.). Late tenders shall not be accepted. Tenderers shall submit their offers only on prescribed forms. Tender by Telegram/Fax/E-mail shall not be accepted. Tender by Post/Hand/courier received on or before the due date and time shall be accepted. Postal delay/ delay by courier service etc. shall not be condoned.

### PART-I: TECHNO-COMMERCIAL BID:

i) Consisting of all technical specification as per section VII of this Tender document & commercial conditions. It should not have any price /price elements of the item being offered.

ii) Tender document fee of Rs. 280/-

iii). EARNEST MONEY DEPOSIT (EMD): NOT APPLICABLE and firm shall submit following undertaking on letter Head duly seal & Signed:

#If we withdraw or modify our bids during period of validity of tender etc. than we will be suspended for the period of 03 years from the date of opening of tender.#

iv) One format of blank Price bid to be furnished without price/ price elements to know whether the firm furnished clearly all charges as required in our Price Schedule shown at Section : XI of this document.

v) Validity: 120 days from the date of opening of tender, offer valid for a shorter period shall be treated as unresponsive & rejected.

vi) F.O.R.: SPM, Hoshangabad, door delivery duly unloading.

vii) Required Delivery Schedule : Within 90 days from the date of issue of NAC/Purchase Order

viii) Payment term: 100% Payment on receipt and suitability of material on production of all required documents by supplier through NEFT/RTGS only.

ix) Taxes: If any - Please strictly incorporate in our NIT Section - XI only in percentage (%).



x) Warranty: As per Section -V Sr. No. 6, 7, 8 & 9

xi) Firm has to submit manufacturer authorization form as per following:

(a) If the bidder firm is manufacturer then firm has to submit the valid registration certificate.

(b) If the bidder firm is not the manufacturer then firm has to submit the valid manufacturers authorization certificate of the item supplied as per the standard form duly filled by OEM as per annexure XIV of this tender document.

xii).Exemption from Tender Fee & EMD: - Exempted for firms having NSIC/MSME/DIC/SSI registration for the tendered stores are only exempted for tender fee & EMD. Enclosed copy of valid NSIC/MSME/DIC/SSI registration along with bid.

xiii) No Deviation Certificate: Bidder should confirm in their quotation, "We acceptance of all terms and condition with technical specification of tender document without any deviation".

(xiv) Submit the declaration duly seal and signed by Competent Authority on your letter head as per section-IX : Qualification/Eligibility criteria point no. VI(as per annexure-III) as Follows :

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India: I certify that M/s.....(firm's name) is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s .....(firm's name) fulfills at requirements in this regard and is eligible to be considered."

NOTE : (1) Bidder should be submitted to fulfillment of above points in the technical bid for qualifying in the tender.

(2) There is no need to submit purchase procurement manual Xerox/copy along with any part of bid document.

## PART- II: PRICE BID:

Following documents are to be submitted in this Price-Bid:

i). The bidders shall quote the price and other elements of price as per the format given as Section XI of this tender document. Insertion, post script, addition and alteration shall not be entertained. If any will not be considered to calculate the price.

ii). Price quoted by the tenderer shall remain firm and fixed during the currency of the contract and not subject to variation on any account (As per clause 14.1 of GIT)

iii). Conditional offer shall liable to rejection.

## 2. EVALUATION CRITERIA FOR L1 BIDDER:

The techno-commercial bids are to be opened in the first instance, at the prescribed time and date. These bids shall be scrutinized and evaluated by the competent committee/authority with reference to the parameters prescribed in the eligibility criteria. Thereafter, in the second stage the price bid of only techno-commercial bidders (as decided in the first stage) shall be opened at a later date and time for further scrutiny and further evaluation. Intimation regarding opening of financial bids shall be given to acceptable tenderers to enable them to attend the financial bid opening, if they so desire.



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The method of evaluation of L1 bidder for awarding the Contract shall be on consolidated offered total price as per Section # XI (Price schedule) of this tender document.

(3) All Sections & pages of the tender documents strictly should be signed, name and sealed by bidder firm.

NOTE : #BIDDER TO FURNISH STIPULATED DOCUMENTS ALONG WITH TENDER IN SUPPORT OF FULFILLMENT OF TENDER CRITERIA. FURTHER CORRESPONDENCE IN THIS REGARD WILL NOT BE ENTERTAINED FOR ANY REASON. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER.#

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SIGNATURE OF BIDDER WITH NAME,  
DESIGNATION & SEAL

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## Section VII: Technical Specifications

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100% NYLON FILTER CLOTH FOR ROTARY VACUUM DRUM FILTER:

Length : Zip to Zip 9950mm. Total length : 10500mm.

Width : 3250mm.

Thickness : 0.270 +/- 0.020mm.

Porosity or Air permeability : 3000ml. Air per minutes (minimum).  
(The test is to be performed by bendtsen porosity tester by using weight of 150mm water column pressure).

Zip : Heavy Duty super strong Zip with tooth size 19mm +/- 2mm to be stitched on top and bottom surface of the cloth at a distance of 9950mm leaving 275mm. cloth either side for flapping purpose.

Joints to acquire the required Width : Not more than 3 ie.,04 cloth piece allowed and the stitching rows shall be not less than 05 to strengthen the joints. The same should also be followed for breadth ends.

The Drawing of Filter Cloth is attached.





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## **Section VIII: Quality Control Requirements**

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NOT APPLICABLE

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## Section IX: Qualification/Eligibility Criteria

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"Any bidder from a country which shares a land border with India will be eligible to bid in the tender only if the bidder is registered with the Competent Authority. (The Registered Committee constituted by the Department for Promotion of Industry and Internal Trade)"

I) Bidder means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms, or companies), every artificial judicial person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person participating in a procurement process.

II) "Bidder from a country which shares a land border with India" for the purpose of this order means:-

- a) An entity incorporated, established or registered in such a country; or
- b) A subsidiary controlled through entities incorporated, established or registered in such a country, or
- c) An entity substantially controlled through entities incorporated, established or registered in such a country, or
- d) An entity whose beneficial owner is situated in such a country; or
- e) An India (or other) agent of such an entity; or
- f) A natural person who is a citizen of such a country; or
- g) A consortium or joint venture where any member of the consortium or joint venture falls under any of the above.

III) The beneficial owner for the purpose of (ii) above will be as under :-

1) In case of a company or limited liability partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more judicial person, has a controlling ownership interest or who exercise control through other means.

Further Explanation:

a) "Continuing ownership interest" means ownership of or entitlement to more than twenty five percent of shares or capital or profits of the company.

b) "Control" shall include the right to appoint majority of the director or to control the management or policy decision including by virtue of their shareholding or management rights or shareholder agreements or voting agreements.

2) In case of partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more judicial person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership.

3) In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more judicial person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals.

4) Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official.



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5) In case of a trust, the identification of beneficial owners(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

IV) An agent is a person employed to do any act for any another, or to represent another in dealings with third person.

V)The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority.

VI) Bidder shall submit the following declaration duly seal & signed of Competent Authority :

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India. I certify that M/s.....(firm's name) is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s ..... (firm's name) fulfills at requirements in this regard and is eligible to be considered."



Tender Number:6000016253

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## Section X: Tender Form

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Date:

To,  
Security Paper Mill, Hoshangabad  
A Unit of Security Printing & Minting  
Corporation of India Limited  
(Wholly Owned by Govt. of India)  
Hoshangabad

Ref: Your Tender document No.6000016253 /ETP/405 dated 31.05.2021

We, the undersigned have examined the above mentioned tender enquiry document, including amendment No....., dated..... (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver ..... (Description of goods and services) in conformity with your above referred document for the sum of \_\_\_\_\_ (total tender amount in figures and words), as shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V - 'Special Conditions of Contract', for due performance of the contract.

We agree to keep our tender valid for acceptance for a period up to ....., as required in the GIT clause 19, read with modification, if any in Section-III - 'Special Instructions to Tenderers' or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

.....  
**(Signature with date)**

.....  
**(Name and designation)**

Duly authorized to sign tender for and on behalf of

.....

.....



## Section XI: Price Schedule

### PRICE FOR SUPPLY ITEMS

(The Price bid should clearly indicate the break-up of the price as under:-

S. No.	Price Break Up	AMOUNT (RS.)	ITEM NO. 10
	Description of HSN Code of item		
1.	Basic Price per unit upto F.O.R. SPM,Hoshangabad duly unloading as per Section-VII)		
2.	Required Qty.	12 EA	
3.	Total Price (F.O.R, SPM, HOSHANGABAD) in figures only) (1X2) Rs.		
4.	(a) GST in % only on 3		
5.	Other taxes/charges (if any) Please specify		
6.	Total Price (in figures only) (3+4+5) Rs.		
7.	(b) TCS at applicable rate (u/s 206C (1 H) of IT Act (presently @ .10%) on Total Price at .6 (if applicable)		
8.	Total price FOR SPM, Hoshangabad (in figures only) (6+7) Rs.		
9.	Total Price (F.O.R, SPM, HOSHANGABAD) (in words only) Rupees.		

#### NOTE:

- 1 Conditional price & Variable Price in Tender are liable to be rejected.
- 2 Bidder should mention separately regarding Duties/Taxes otherwise tax exemption Certificate may be enclosed.
- 3 Quote your rates in your quotation as per the given above price schedule format only and accept our condition i.e. F.O.R., VALIDITY, DELIVERY PERIOD, PAYMENT TERMS AND ALL OTHER TERMS AND CONDITION INCLUDING G.C.C. & G.I.T. OF TENDER without any deviation otherwise your offer will be rejected without any communication.
- 4 The basic price/rates of the material/services is not indicated anywhere in Technical bid.
- 5 The method of evaluation of L1 bidder for awarding the Contract shall be on consolidated offered total price as per Section # XI
- 6 Mode of Payment: Payment will be made through RTGS/ NEFT (Please provide the details as required)

#### S.No. Details

1. Name of supplier .....
2. Account No. ....
3. Account Type .....
4. Name of the Bank .....
5. Branch .....



Tender Number:6000016253

6. City .....
7. Branch Code .....
8. MICR Code.....
9. IFSC Code.....
10. GSTIN.....
11. HSN/SAC Code.....
12. Shipping Address .....
13. Place of Supply .....
14. Billing Address.....

SIGNATURE OF BIDDER  
(WITH NAME, DESIGNATION AND SEAL)

#BIDDER TO FURNISH STIPULATED DOCUMENTS ALONG WITH TENDER IN SUPPORT OF FULFILLMENT OF TENDER CRITERIA. FURTHER CORRESPONDENCE IN THIS REGARD WILL NOT BE ENTERTAINED FOR ANY REASON. NON-SUBMISSION OR INCOMPLETE SUBMISSION OF DOCUMENTS MAY LEAD TO REJECTION OF OFFER.#



## Section XII: Questionnaire

The tenderer should furnish specific answers to all the questions / issues mentioned below. In case a question / issue does not apply to a tenderer, the same should be answered with the remark "not applicable".

Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof / evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or evasive answer against any of the under mentioned question/ issues, its tender will be liable to be ignored.

1. Brief description and of goods and services offered:

2. Offer is valid for acceptance up to .....

3. Your permanent Income Tax A/ C No. as allotted by the Income Tax Authority of Government of India:

Please attach certified copy of your latest/ current Income Tax clearance certificate issued by the above authority.

4. Status :

a) Are you currently registered with the Directorate General of Supplies & Disposals (DGS&D), New Delhi, and / or the National Small Industries Corporation (NSIC), New Delhi, and / or the present SPMCIL and / or the Directorate of Industries of the concerned State Government for the goods quoted ? If so, indicate the date up to which you are registered and whether there is any monetary limit imposed on your registration.

b) Are you currently registered under the Indian Companies Act, 1956 or any other similar Act?

Please attach certified copy(s) of your registration status etc. in case your answer(s) to above queries is in affirmative.

5. Please indicate name & full address of your Banker(s) :

6. Please state whether business dealings with you currently stand suspended/ banned by any Ministry/ Deptt. of Government of India or by any State Govt.

.....  
(Signature with date)

.....

.....  
(Full name, designation & address of the  
Person duly authorized sign on behalf of the tenderer)  
For and on behalf of

.....

.....  
(Name, address and stamp of the tendering firm)



Tender Number:6000016253

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## Section XIV: Manufacturer's Authorization FORM

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To,  
Security Paper Mill, Hoshangabad  
A Unit of Security Printing & Minting  
Corporation of India Limited  
(Wholly Owned by Govt. of India)  
Hoshangabad

Dear Sirs,

Ref.: Your Tender document No..... dated.....

We..... who are proven and reputable manufacturers of  
..... (name and description of the goods offered in the tender) having factories at  
..... here by authorize Messrs..... (name and address of the agent) to  
submit a

tender, process the same further and enter into a contract with you against your requirement as contained in the  
above referred tender enquiry documents for the above goods manufactured by us.

We further confirm that no supplier or firm or individual other than Messrs..... (name and address  
of the above agent) is authorized to submit a tender, process the same further and enter into a contract with you  
against your requirement as contained in the above referred tender enquiry documents for the above goods  
manufactured by us.

We also hereby extend our full warranty, as applicable as per clause 16 of the General Conditions of Contract read  
with modification, if any, in the Special Conditions of Contract for the goods and services offered for supply by the  
above firm against this tender document.

Yours faithfully,

.....

.....

[Signature with date, name and designation]

Note: This letter of authorization should be on the letter head of the manufacturing firm and should be signed by a  
person competent and having the power of attorney to legally bind the manufacturer.





### Section XV: Bank Guarantee Form for Performance Security

.....[insert: Bank's Name, and Address of issuing Branch or Office]

Beneficiary: ..... [insert: Name and Address of SPMCIL]

Date:.....

PERFORMANCE GUARANTEE No.: .....

WHEREAS..... (name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of contract no..... dated .....to supply (description of goods and services) (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of ..... (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand. We further agree that no change or addition to or other modification of the terms of the contract to be performed thereunder or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

We undertake to pay SPCMIL up to the above amount upon receipt of its first written demand, without SPMCIL having to substantiate its demand.

This guarantee will remain in force for a period of sixty days after the currency of this contract and any demand in respect thereof should reach the bank note later than the above date.

.....  
(Signature with date of the authorized officer of the Bank)

.....

.....  
Name and designation of the officer

.....  
Seal, name & address of the Bank and address of the Branch

.....  
Name and designation of the officer

.....

.....  
Seal name& address of the Bank and address of the Branch



## Section XVI: Contract Form

Contract No.....dated.....

This is in continuation to this office' Notification of Award No..... dated .....

1. Name & address of the Supplier: .....
2. SPMCIL's Tender document No..... dated.....and subsequent Amendment No..... dated..... (If any), issued by SPMCIL
3. Supplier's Tender No..... dated.....and subsequent communication(s) No..... dated..... (If any), exchanged between the supplier and SPMCIL in connection with this tender.
4. In addition to this Contract Form, the following documents etc, which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as part of this contract:
  - (i) General Conditions of Contract;
  - (ii) Special Conditions of Contract;
  - (iii) List of Requirements;
  - (iv) Technical Specifications;
  - (v) Quality Control Requirements;
  - (vi) Tender Form furnished by the supplier;
  - (vii) Price Schedule(s) furnished by the supplier in its tender;
  - (viii) Manufacturers' Authorization Form (if applicable for this tender);
  - (ix) SPMCIL's Notification of Award

Note: The words and expressions used in this contract shall have the same meanings as are respectively assigned to them in the conditions of contract referred to above. Further, the definitions and abbreviations incorporated under clause 0 of Section - V - 'General Conditions of Contract' of SPMCIL's Tender document shall also apply to this contract.

5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:

- (i) Brief particulars of the goods and services which shall be supplied/provided by the supplier are as under:
- (ii) Delivery schedule
- (iii) Details of Performance Security
- (iv) Quality Control
  - (a) Mode(s), stage(s) and place(s) of conducting inspections and tests.
  - (b) Designation and address of SPMCIL's inspecting officer
  - (v) Destination and dispatch instructions
  - (vi) Consignee, including port consignee, if any
  - (vii) Warranty clause
  - (viii) Payment terms
  - (ix) Paying authority

.....  
(Signature, name and address of SPMCIL's authorized official)

For and on behalf of.....

Received and accepted this contract.....

(Signature, name and address of the supplier's executive duly authorized to sign on behalf of the supplier)

For and on behalf of

.....  
(Name and address of the supplier)

.....  
(Seal of the supplier)

Date:

Place:



Tender Number:6000016253

## Section XVII: Letter of authority for attending a Bid opening

The Chief General Manager,  
Security Paper Mill, Hoshangabad.

Subject: Authorization for attending bid opening on 02.07.2021 in the Tender of NYLON FILTER CLOTH FOR RVDF.

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf of \_\_\_\_\_ (Bidder) in order of preference given below.

Order of Preference	Name	Specimen Signatures
1.		
1.		
Alternate representative		
Signatures of bidder or Officer authorized to sign the bid Documents on behalf of the bidder.		

### Note:

1. Maximum of two representatives will be permitted to attend bid opening. In cases where it is restricted to one, first preference will be allowed. Alternate representative will be permitted when regular representatives are not able to attend.
2. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not recovered.



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## Section XIX: Proforma of Bills for Payments (Refer to Clause 22.6 of GCC)

Name and Address of the Firm.....  
Bill No.....Dated.....  
Purchase order.....No.....Dated.....  
Name and address of the consignee.....

S.No	Authority for Purchase	Description of Stores	No.or qty.	Rate Rs. P.	Price per Rs. P	Amount

1. G.S.T. Amount and Rate
2. Freight (if applicable)
3. Packing and Forwarding charges (if applicable)
4. Others (Please specify)
5. PVC Amount (with calculation sheet enclosed)
6. (-) deduction/Discount
7. Net amount payable (in words Rs.)
8. GSTIN No.
9. HSN/SAC Code
10. Shipping Address
11. Place of Supply
12. Billing Address

Despatch detail RR No. other proof of despatch.....  
Dated.....(enclosed)

Inspection Certificate No.....Dated.....(enclosed)



Tender Number:6000016253

Income Tax Clearance Certificate No.....Dated.....(enclosed)

Modvat Certificate No.....(enclosed)

Place and Date

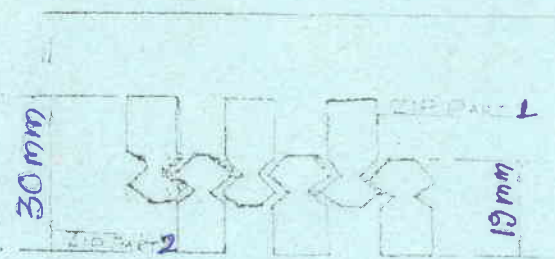
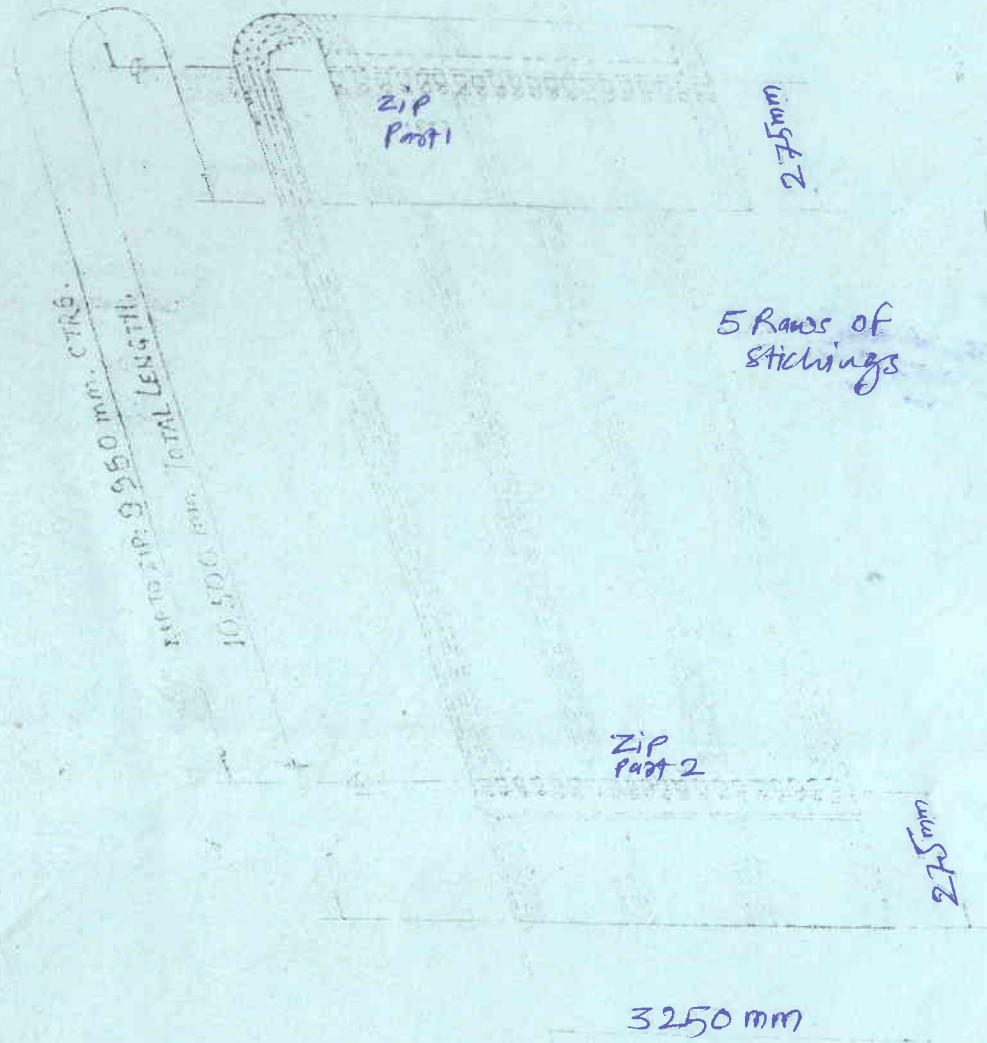
Received Rs.....(Rupees).....

I hereby certify that the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.

Revenue stamp

Signature and of Stamp Supplier

Nylon Filler Cloth for Dam Filter.



D. Lal  
17/04/2021

**ANNEXURE - II**

**TWO BID, SINGLE STAGE ( TWO PACKET) TENDER**

**BIDDER'S CHECK LIST BEFORE TENDER SUBMISSION**

**Part I: - TECHNO-COMMERCIAL BID**

S.No.	Tender Submission Check Points	Check before submission Tick ( <input checked="" type="checkbox"/> )
1	Tender Fee	
2	Earnest Money Deposited	
3	Tender Document duly Seal & Signed	
4	Term of Delivery :- FOR, SPM Hoshangabad , duly unloaded	
5	Blank Price Bid as per Section XI ( Without Price but mention the taxes & other charges )	
6	Tender Validity <b>120 days</b> as per the tender	
7	Technical Specification –Section VII as per tender	
8	Submit Manufacturer's Authorization form <b>(If Applicable)</b>	
9	Accept the Warranty clause as per tender <b>(If Applicable)</b>	
10	Submit the documents as per Qualification / Eligibility criteria – Section IX <b>(If Applicable)</b>	
11	Fill Tender Form – Section X duly seal & sign ( Without mentioning price)	
12	Delivery Period: Acceptance of delivery period as per tender Document	

**Part II: - PRICE BID**

S.No.	Tender Submission Check Points	Check before submission Tick ( <input checked="" type="checkbox"/> )
1	Price Bid as per Section XI (Price including all taxes & other charges )	

.....  
(Bidder's Seal & Sign)



**ANNEXURE-III**

**Tender No. 6000016253/ETP/405 Dt. 31.5.2021**

**(To be submitted on the letter head )**

**DECLARATION**

We do hereby declare that,

1. We have not been blacklisted / debarred by BNPMIPL/BRBNMPL/SPMCIL or any Govt. Departments for participation in tenders. The information provided above is correct and true to the best of my knowledge and belief.
2. We do hereby declare that we have read and understood all terms and conditions of tender document including GIT,SIT, GCC, SCC, Technical Specification, Quality Control Criteria and confirm to abide to those conditions without any counter conditions.
3. "We are accepting all the terms and conditions of the tender document without any deviation and withdraw all deviations if any"

Signature.....

Name.....

Designation.....

Date.....

Stamp of the Organization.....





**ANNEXURE-IV**

**Tender No. 6000016253/ETP/ 405 Dt. 31.05.2021**

**(To be submitted on the letter head)**

**DECLARATION**

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India. I certify that M/s.....**(firm's name)** is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s ..... **(firm's name)** fulfills at requirements in this regard and is eligible to be considered." (where applicable, evidence of valid registration by the competent Authority shall be attached)"

I, the undersigned, declare that the item.....originate in.....(Name of the country).

Signature.....

Name.....

Designation.....

Date.....

Stamp of the Organization.....