



SECURITY PRINTING AND MINTING CORPORATION OF INDIA LTD

Miniratna Category-I, CPSE

(Wholly owned by Government of India)

16th Floor, Jawahar Vyapar Bhawan, Janpath, New Delhi – 110001

Phone No.011-43582200; website:www.spmcil.com

Note: This notice is being published only as an abundant precaution and is not an open invitation to quote in the Tender. Participation in this tender is by invitation only and is limited to the selected SPMCIL's Registered Bidders for the item, who have been sent this Tender by Post/Courier. Unsolicited offer are liable to be ignored.

LIMITED TENDER ENQUIRY

No.CHO(HR)/CSR/28/01/2013/405

Date: 19.04.2018

Sub: Limited Tender Enquiry for monitoring and Evaluation work by an Independent External third agency for various CSR project carried out during the financial year 2017-18

Last date of receipt of Quotation

10.05.2018 at 1500 Hrs.

Opening of Tender & Price Bid

10.05.2018 at 1530 Hrs.

1. Introduction

Security Printing & Minting Corporation of India Ltd (SPMCIL), wholly owned company of Government of India, was incorporated in January 2006 with its HQs at New Delhi. It is a Mini Ratna status central public sector undertaking under the administrative control of Department of Economic Affairs of Ministry of Finance. SPMCIL is engaged in the manufacture of security paper, printing of currency and bank notes, non-judicial stamp papers, postage stamps, travel documents, minting of coins etc. There are nine units under the control of SPMCIL viz. four Mints, two Bank Note Printing Presses, two Security Printing Presses and one Security Paper Mill.

SPMCIL carries out CSR projects as per CSR and Sustainable Policy of the Company.

2. Request for proposal:-

Tender are invited by the Manager (HR), SPMCIL, 1st Floor, Jawahar Vyapar Bhawan, Janpath, New Delhi- 110 001 for monitoring and Evaluation for various CSR projects undertaken as per Annexure - I. The Tender shall be valid for 90 days from the date of submission of offer.

3. Scope of work

The work as per Annexure - I are to be evaluated and certified by independent agency short listed. The work involves to see the flow of expenditure, document the project in a professional manner by highlighting the social benefits achieved under CSR and Internal benefits of the project and evaluation thereof shall be studied. Methodology of undertaking CSR projects and evaluation requirement may be seen from SPMCIL Corporate Social Responsibility and Sustainability Policy from 01.04.2014 (Enclosed as Annexure II)

Details of the projects to be monitored and evaluated is enclosed as Annexure - I.

4. Earnest Money Deposit

- (i) EMD of ₹10,000/- in the shape of A/c payee Demand Draft/FDR/Banker Cheque in favour of Security Printing and Minting Corporation of India Limited payable at New Delhi may also be attached alongwith the tender document.
- (ii) EMD shall be refunded to the unsuccessful bidders without interest within 30 days after award of work.
- (iii) EMD of the successful bidder shall be refunded after satisfactory completion of the evaluation work.

5. Inspection Services

Consultant shall arrange to carry out final evaluation of all CSR projects which has been approved and shall report any short comings/ variations therein.

6. Time Schedule

Total period of completion of project shall be 2 (two) months from the date of award of work.

7. Price Bid

The prices quoted shall remain firm and fixed during the pendency of the work order. The total quoted price shall also include all kinds of applicable all taxes. If the tenderer fails to include taxes and duties in price bid of tender, no claim thereof will be considered by the client after submission of bid. The price bid should be quoted in the following format and Quotation may be sent in the name of Manager (HR) at 1st Floor, Jawahar Vyapar Bhawan, Janpath, New Delhi – 110 001 in a sealed cover.

“Rate only in percentage must be quoted, otherwise tender will not be considered.”

Schedule of Consultancy	Fees in % of value of completed project including all taxes etc.

- Work will be awarded to the bidder quoting the lowest % of fees for all CSR projects as per Annexure-I.

8. Duration of validity

Quotation submitted to SPMCIL, New Delhi shall remain valid for 90 days following the date of submission of offer.

9. Evaluation of Financial Bid

- i) The financial bid should contain the complete bid document duly signed and filled in as per schedule at Para 7.
- ii) The price to be quoted only in % value of the project. The price shall be inclusive of all the taxes and all expenditure incurred by the consultant on all the activities required for commencement /completion/documentation as per the contract.

10. Terms of payment

- i) The payment of consultation fee will be made after submission of final evaluation report regarding execution of the projects and also highlighting effective utilization of the amount.
- ii) Payment will be made only against the actual works done for various CSR projects carried out during the year 2017-18.



Name of the CSR Projects to be evaluated during 2017-18

Sr. No.	CSR project	Implementing agency/Units	Amount spent during 2017-18
1	Construction of Ashram School building and providing Mahindra pick-up Van at Berwar Taluka Trimbakeshwar, District Nashik.	ISP, Nashik	₹32,03,840/-
2	CSR project regarding providing ambulance for the transportation of injured animals in Mumbai through Dhyam Foundation, New Delhi.	IGM, Mumbai	₹16,29,477/-
3	CSR project for construction of Library (Abhyasika Building) for Tribal Children at Ghoti Taluka, Igatipuri Nashik.	CNP, Nashik	₹25,00,000/-
4	CSR project for construction of classrooms/girls toilets, repairs of toilets, overhead tank/repair of RO Plant and other infrastructures in the 15 Schools of Medchal District of Telangana.	IGM, Hyderabad	₹66,81,790/-
5	CSR proposal for installation of water purifier system in 215 Nos. of Schools in Howrah District (West Bengal).	IGM, Kolkata	₹75,25,000/-
6	CSR project for construction of 10 Nos. community toilets with running water facility in different blocks of Howrah District (West Bengal).	IGM, Kolkata	₹30,88,210/-
7	CSR project regarding Skill Development Training Programme for 160 candidates for Machine Operator Assistant through National Scheduled Castes Finance and Development Corporation (NSFDC), New Delhi.	Corporate Office, New Delhi	₹5,06,624/-
8	CSR proposals for differently abled (Blind) children in three schools situated at Delhi and New Delhi.	Corporate Office, New Delhi	₹1,28,251/-
9	CSR project regarding providing one ambulance to District Hospital Dewas.	BNP, Dewas	₹3,54,124/-
Total amount			₹2,56,17,316/-