

ANNEXURE-‘A’

(To be given on the PCA/ Firm’s Letter Head)

PROFORMA FOR SUBMISSION OF FINANCIAL BID

1. Particulars of the Firm

Name of PCA/Firm of Cost Accountant	
Communication Address	
Contact Person	
Mobile No.	
Phone & FAX No.	
E-mail	
PAN No.	

2. Earnest Money Deposit (EMD)

DD/Banker's Cheque No. dated drawn on for Rs. 10,000/- in favour of SPMCIL.

3. Financial Offer

Sl. No.	Particulars	Professional Fees (Rs)
(i)	Firm of Cost Accountants shall provide Cost Audit Report in Form CRA 3 after auditing the cost record for the Financial Year 2018-19 as per Companies (Cost Records and Audit) Rules 2014 as amended from time to time notified by the Govt. of India, Ministry of Corporate Affairs. The Cost accountant firm shall submit the cost audit report latest by 31.07.2019 along with observations, suggestions, and Annexures to the Board of Directors The firm shall provide services like consolidation of cost records of all units for Financial Year 2018-19.	
(ii)	Total	

Note:

i) The selection of the PCA/Firm for appointment as Cost Auditors of SPMCIL for the year 2018-19 for carrying out Cost Audit of SPMCIL and providing other services like consolidation of cost records of all units etc. shall be made on the basis of lowest total fees quoted by PCA / Firm for the works mentioned under Sl.No. (i) para 3 above, i.e. the lowest amount in para (ii) above.

ii) The PCA/Firm should quote the lump sum professional fees which should include, TA/DA & out of pocket expenses but shall exclude GST.

iii) If the Firm quotes an fees which is below the minimum prescribed fees of Rs 40000/-(GST extra) the offer shall be rejected.

4. In case of tie in fees quoted it is proposed under mentioned sequence shall be adopted for selection:

- i) No. of cost audit assignments in paper & steel product manufacturing companies during the last 3 years.
- ii) No. of cost audit assignments of PSU companies during the last 3 years.
- iii) Costing firms with longer experience based on registration.

Cost Accountant firm are requested to provide the documentary proof in support of pint no. 4 i), ii) and iii) along with the Financial bid.

Declaration

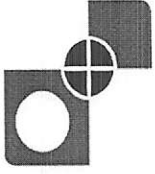
I/We have read all the terms & conditions of Offer of Empanelment No. SPMCIL/Fin/256/RFP/2016-17/.....dated 12.09.2016 and confirm to abide by the same.

Signature :

Name & Designation of the Authorized Signatory :
Stamp of the PCA/ Firm :

Date:-----

Place:-----



SECURITY PRINTING AND MINTING CORPORATION OF INDIA LTD.

(A Mini Ratna Category – I CPSE)

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Regd. Office: Jawahar Vyapar Bhawan, 16th Floor, Janpath, New Delhi- 110001

Tender No. SPMCIL/FIN/256/RFP/2016-17

Dated 17.08.2018

Financial Bids are invited from empanelled cost accountant firms for conducting Cost Audit of Security Printing & Minting Corporation of India Limited (SPMCIL) for the financial year 2018-19.

The interested firms may view the details and download the Financial bid document from the website www.spmcil.com. Financial bids can be submitted latest by 31.08.2018 upto 03.00 PM.

AGM (Fin)
SPMCIL, New Delhi
011-43582284