TENDER DOCUMENT FOR PURCHASE OF: MOCIDET* M-300
Tender Number: 6000009664/W&M, Dated: 17.06.2017

This Tender Document Contains__________Pages.

Details of Contact person in SPMCIL regarding this tender:

Name: Priyanka Sharma
Designation: Assistant Manager (Technic)
Address: IGMM (India Government Mint, Mumbai)
India

PRIYANKA.SHARMA@SPMCIL.COM
Section 1: Notice Inviting Tender (NIT)

6000009664 /W&M  17.06.2017
(SPMCIL’s Tender SI No.)  (Date)

1. Sealed tenders are invited from eligible and qualified tenderers for supply of following goods & services:

<table>
<thead>
<tr>
<th>Sch. No.</th>
<th>Brief Description of Goods/services</th>
<th>Quantity (with unit)</th>
<th>Earnest Money (In Rupee)</th>
<th>Remarks</th>
</tr>
</thead>
</table>
| 1        | Mocidet* M-300  
CMZ006699 | 50.000 KG  
0.00INR | 0.00 | ONE-BID LIMITED |

Type of Tender (Two Bid/ POB/ EOI/ RC/ Development/ Indigenization/ Disposal of Scrap/ Security Item etc.)

Dates of sale of tender documents: From to during office hours.

Place of sale of tender documents

Closing date and time for receipt of tenders 11.07.2017 14:30:00

Place of receipt of tenders I.G.MINT, MUMBAI

Time and date of opening of tenders 11.07.2017 15:00:00

Place of opening of tenders I.G.MINT, MUMBAI

Nominated Person/ Designation to Receive Bulky Tenders (Clause 21.21.1 of GIT) Priyanka Sharma  
Assistant Manager (Technic)

2. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website www.igmmumbai.spmcil.com above for further details.

3. Tender documents may be purchased on payment of non-refundable fee of Rs. Nil. (amount) per set in the form of account payee demand draft/ cashier’s cheque/ certified cheque, drawn on a scheduled commercial bank in India, in favour of SPMCIL............(name of unit), payable at........... (name of the place).

4. If requested, the tender documents will be mailed by registered post/ speed post to the domestic tenderers and by international air-mail to the foreign tenderers, for which extra expenditure per set will be Rs........ for domestic post and Rs........ for international air-mail. The tenderer is to add the applicable postage cost in the non-refundable fee mentioned in Para 3 above.

5. Tenderer may also download the tender documents from the web site www.igmmumbai.spmcil.com and submit its tender by utilizing the downloaded document, along with the required non-refundable fee as mentioned in Para 3 above.

6. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped in the tender box located at the address given below on or before the closing date and time indicated in the Para 1 above, failing which the tenders will be treated as late and rejected.

7. In the event of any of the above mentioned dates being declared as a holiday/ closed day for the purchase organisation, the tenders will be sold/ received/ opened on the next working day at the appointed time.

8. The tender documents are not transferable.

9. The tenderer is to seal the original and each copy of the tender in separate envelopes, duly marking the same as "Original", "Duplicate" and so on and writing the address of I.G. Mint, Mumbai and the tender reference number on the envelopes. The sentence "NOT TO BE OPENED" before... (The tenderer is to put the date & time of tender opening) are to be written on these envelopes. The inner envelopes are then to be put in a bigger outer envelope, which will also be duly sealed, marked etc. as above. If the outer envelope is not sealed and marked properly as above, I.G.Mint, Mumbai will not assume any responsibility for its misplacement, premature opening, late opening etc.
10. Section II: For details regarding General Instruction of Tenderers (GIT) please refer to our website: http://www.spmcil.com/spmcil/UploadDocument/GIT.pdf


12. The bidder have to submit the quotation strictly as per our tender enquiry specification and terms and conditions only.

13. NOTE: Vendors who have been sent Tender document by post to submit quotation pl. This is for Website access only: This notice is being published only as an abundant precaution and is not an open invitation to quote in the tender. Participation in this tender is by invitation only and is limited to the selected India Government Mint Mumbai’s registered vendors for the item, who have been sent this tender by post/courier. Unsolicited offers are liable to be ignored.

14. Right of Acceptance: The G.M., India Government Mint, Mumbai, For and on behalf of the CMD, SPMCIL, reserves the right to accept in part or in full any tender or reject any tender without assigning any reason or to cancel the tendering process and reject all tenders at anytime prior to award of Contract, without incurring any liability, whatsoever to the affected tenderer or tenderers.

15. Replacement: If the Material is rejected for any reason the supplier have to replace the material at firms own cost and risk from our Mint and again supply the material as per our requirement.

16. Note: Section No. IX,XIII,XIV, and XVIII are not applicable, Other sections are available on our Website.

17. Section VIII: Applicable: Material to be provided as per the specification mentioned in section VI and Section VII.

19. Bidder or his duly authorised representative (with authorisation letter) can attend the tender opening if they wish to do so.

18. Vendor has to adhere to rules, regulations, and timings of Parel Colony, Mumbai which is being a security sensitive organization.

19. I.G.Mint, Mumbai, is not responsible for any injury / accident caused to contractor or any person appointed by him to carry out the job / project.

20. The details of the tender is also available on the website: www.spmcil.com

21. For the purpose of e-payment kindly ensure to submit the following information of your Bank details alongwith Quotation : I. Applicant (Remitter) Details : Account Title, Debit Account No., Account Type : Current / Saving / Cash Credit etc., II. Beneficiary Details : Beneficiary Name, Credit Account No., Centre (Location), Name of Bank alongwith Address and Branch Code. III. Account Type : IFSC Code, MICR Code, Email I.D. and Mobile Number of the beneficiary.
Priyanka Sharma  
Purchase Officer  
For and on behalf of GENERAL MANAGER  
India Government Mint, Mumbai  
Telephone No: 022-22703184 Ext:110/131 Fax:022-22661450.  
Email:purchase.igmm@spmcil.com
For and on behalf of

Regd. Office:-16th Floor, Jawahar Vyapar Bhawan, Janpath, New Delhi-110001
Sec01.4
Section III: Specific Instructions to Tenderers (SIT)

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

(Clauses of GIT listed below include a possibility for variation in their provisions through SIT. There could be other clauses in SIT as deemed fit.)

<table>
<thead>
<tr>
<th>Sr No</th>
<th>GIT Clause No.</th>
<th>Topic</th>
<th>SIT Provision</th>
</tr>
</thead>
<tbody>
<tr>
<td>04</td>
<td>11.2</td>
<td>Tender Currency</td>
<td>Supplier is requested to quote price within 2 Decimal place. Quotation with price quote beyond 2 decimal place is ignored.</td>
</tr>
<tr>
<td>05</td>
<td>12.10</td>
<td>Applicability of Octroi and Local taxes</td>
<td>IF APPLICABLE, PL. MENTION THE % AND FORM WHERE THE MATERIAL WILL BE SUPPLIED OR EX-PRICE BASIS</td>
</tr>
<tr>
<td>07</td>
<td>19</td>
<td>Tender Validity</td>
<td>90 DAYS</td>
</tr>
<tr>
<td>10</td>
<td>35.2</td>
<td>Additional Factors for Evaluation of Offers</td>
<td>Participating MSEs quoting price within price band of L1+15% cent shall also be allowed to supply a portion up to 20% of requirement by bringing down their price to L1 price where L1 is non MSEs</td>
</tr>
</tbody>
</table>
Section IV: General Conditions of Contract (GCC)
Section V: Special Conditions of Contract (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses. Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

<table>
<thead>
<tr>
<th>Sl.No</th>
<th>GCC Clause No.</th>
<th>Topic</th>
<th>SCC Provision</th>
</tr>
</thead>
<tbody>
<tr>
<td>09</td>
<td>21.2</td>
<td>Taxes and Duties</td>
<td>IF APPLICABLE PLEASE MENTION</td>
</tr>
<tr>
<td>10</td>
<td>22, 22.1, 22.2, 22.4, 22.3, 22.6</td>
<td>Terms and Mode of payments</td>
<td>ON RECEIPT &amp; ACCEPTANCE OF GOODS BY STORES DEPT.&amp; PRODUCTION OF REQD DOCUMENTS.MODE:ECS/CHEQUE/RTGS.</td>
</tr>
</tbody>
</table>
Section VI: List of Requirements

<table>
<thead>
<tr>
<th>Schedule No.</th>
<th>Brief Description of goods and services (Related Specifications etc. are in Section-VII)</th>
<th>Accounting Unit</th>
<th>Quantity</th>
<th>Amount of Earnest Money</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>CMZZ006699 Mocidet* M-300</td>
<td>KG</td>
<td>50.000</td>
<td>0.00 INR 0.00</td>
</tr>
</tbody>
</table>

1. Material to be delivered at I.G.Mint, Mumbai on Store delivery basis.

2. Delivery schedule: The rates quoted in this order are for free delivery. The material to be delivered within 4 week on receipt of purchase order.

If the supplier fails to deliver any or all the goods or fails to perform the services within the time frame incorporated in the contract, SPMCIL shall, without prejudice to other rights and remedies available to SPMCIL under the contract, deduct from the contract price, as LIQUIDATED DAMAGES, a sum equivalent to the 0.5% percent of the delivered price of the delayed goods and/or services for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 10% of the delayed goods or Services contract price(s).

Part Supply is not acceptable to us and ensure full material supply at a time only.

In case of failure to supply within the delivery period the material will be procured from other firms at your risk and cost.
Section VII: Technical Specifications

Schedule No.00010
CMZZ006699
Mocidet* M-300
Superior surfactant used as cleaning liquid on Stainless Steel grade 304.
Make: Morson Chemical Industries
Each jar of Qty 10 Kg.
Total 5 jars to be supplied.

Replacement: If the Material is rejected for any reason the supplier have to replace the material at firms own cost and risk from our Mint and again supply the material as per our requirement.
To,
India Government Mint, Mumbai
A Unit of Security Printing & Minting
Corporation of India Limited
(Wholly Owned by Govt. of India)
Mumbai

Ref: Your Tender document No.6000009664 /W&M dated 17.06.2017

We, the undersigned have examined the above mentioned tender enquiry document, including amendment No. .........., dated ........ (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver ................................ (Description of goods and services) in conformity with your above referred document for the sum of ............. (total tender amount in figures and words), as shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V - ‘Special Conditions of Contract’, for due performance of the contract.

We agree to keep our tender valid for acceptance for a period up to ............., as required in the GIT clause 19, read with modification, if any in Section-III - ‘Special Instructions to Tenderers’ or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

..................................................
(Signature with date)

..................................................
(Name and designation)
Duly authorized to sign tender for and on behalf of

..................................................
..................................................
..................................................
Section XI: Price Schedule

The Price bid should clearly indicate the break-up of the price as under:-

Adhering to the format given below is a Pre-requisite for considering your quotations; quotation, which contains prices, should be in this Performa only (in tabular format) on your letterhead. Price should be quoted in Indian rupees and on door delivery basis:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Price Break up</th>
<th>RATE FOR SCHEDULE/ITEM NO. (1)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Basic Price per unit</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Total Amount</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Packing and Forwarding charges</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Ex. Duty in percentage (%) only</td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>CST (with/without #C# form)/VAT in percentage (%) only</td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>Octroi/ if any other charges (if any) (Please specify)</td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>Insurance Charges</td>
<td></td>
</tr>
<tr>
<td>8.</td>
<td>Total cost for whole quantity with all taxes and duties (F.O.R, IGM, MUMBAI)</td>
<td>(a) In figures Rs. -------</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>(b) In words Rupees -----------</td>
</tr>
</tbody>
</table>

SPECIAL CONDITION

NOTE:
1. Supplier is requested to quote price within 2 decimal place. Quotation with price quote beyond 2 decimal place is ignored.
2. Bidder should mention separately regarding Duties/Taxes etc., whether they are chargeable extra or inclusive in the price.
3. Please Quote the Percentage (%) of Taxes applicable
4. Applicability of Octroi and Local taxes: If any please mention the Percentage (%) and also from where material will be supplied or Ex-Price Basis.
5. Please mention your VAT Registered No. in your Qt. Invariably VAT Registration Certificate to be attached along with Quotation, failing which your quotation will not be considered.

SIGNATURE OF BIDDER WITH DATE
(WITH NAME, DESIGNATION AND SEAL)
Section XII: Questionnaire

The tenderer should furnish specific answers to all the questions / issues mentioned below. In case a question / issue does not apply to a tenderer, the same should be answered with the remark "not applicable".

Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof / evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or evasive answer against any of the under mentioned question / issues, its tender will be liable to be ignored.

1. Brief description and of goods and services offered:
2. Offer is valid for acceptance up to ............................................
3. Your permanent Income Tax A/ C No. as allotted by the Income Tax Authority of Government of India:
   Please attach certified copy of your latest / current Income Tax clearance certificate issued by the above authority.
4. Status :
   a) Are you currently registered with the Directorate General of Supplies & Disposals (DGS&D), New Delhi, and / or the National Small Industries Corporation (NSIC), New Delhi, and / or the present SPMCIL and / or the Directorate of Industries of the concerned State Government for the goods quoted ? If so, indicate the date up to which you are registered and whether there is any monetary limit imposed on your registration.
   b) Are you currently registered under the Indian Companies Act, 1956 or any other similar Act?
   Please attach certified copy(s) of your registration status etc. in case your answer(s) to above queries is in affirmative.
5. Please indicate name & full address of your Banker(s):
6. Please state whether business dealings with you currently stand suspended / banned by any Ministry/ Deptt. of Government of India or by any State Govt.

.................................................
(Signature with date)

.................................................
(Full name, designation & address of the
Person duly authorized sign on behalf of the tenderer)
For and on behalf of

.................................................
(Name, address and stamp of the tendering firm)
Section XVI: Contract Form

Contract No..............dated...........
This is in continuation to this office' Notification of Award No.............. dated ..............
1. Name & address of the Supplier: ........................................
2. SPMCIL's Tender document No............ dated...........and subsequent Amendment No............. dated........... (If any), issued by SPMCIL
3. Supplier's Tender No............ dated...........and subsequent communication(s) No.............. dated........... (If any), exchanged between the supplier and SPMCIL in connection with this tender.
4. In addition to this Contract Form, the following documents etc, which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as part of this contract:
   (i) General Conditions of Contract;
   (ii) Special Conditions of Contract;
   (iii) List of Requirements;
   (iv) Technical Specifications;
   (v) Quality Control Requirements;
   (vi) Tender Form furnished by the supplier;
   (vii) Price Schedule(s) furnished by the supplier in its tender;
   (viii) Manufacturers' Authorization Form (if applicable for this tender);
   (ix) SPMCIL's Notification of Award
Note: The words and expressions used in this contract shall have the same meanings as are respectively assigned to them in the conditions of contract referred to above. Further, the definitions and abbreviations incorporated under clause 0 of Section - V - 'General Conditions of Contract' of SPMCIL's Tender document shall also apply to this contract.
5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:
   (i) Brief particulars of the goods and services which shall be supplied/provided by the supplier are as under:
   (ii) Delivery schedule
   (iii) Details of Performance Security
   (iv) Quality Control
   (a) Mode(s), stage(s) and place(s) of conducting inspections and tests.
   (b) Designation and address of SPMCIL's inspecting officer
   (v) Destination and dispatch instructions
   (vi) Consignee, including port consignee, if any
   (vii) Warranty clause
   (viii) Payment terms
   (ix) Paying authority

..........................................................
(Signature, name and address of SPMCIL's authorized official)
For and on behalf of.............
Received and accepted this contract..............................................
(Signature, name and address of the supplier's executive duly authorized to sign on behalf of the supplier)
For and on behalf of
..........................................................
(Name and address of the supplier)
..........................................................
(Seal of the supplier)
Date:
Place:
Section XVII: Letter of authority for attending a Bid opening

The General Manager,
India Government Mint, Mumbai.


Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf of ____________________ (Bidder) in order of preference given below.

<table>
<thead>
<tr>
<th>Order of Preference</th>
<th>Name</th>
<th>Specimen Signatures</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Alternate representative</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Signatures of bidder or</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Officer authorized to sign the bid</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Documents on behalf of the bidder.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note:

1. Maximum of two representatives will be permitted to attend bid opening. In cases where it is restricted to one, first preference will be allowed. Alternate representative will be permitted when regular representatives are not able to attend.

2. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not recovered.
Section XIX: Proforma of Bills for Payments  
(Refer to Clause 22.6 of GCC)

Name and address of the Firm: 

Bill No: ___________________________ Dated: ___________________________

Purchase order: _____________________ No: ___________________________ Dated: ___________________________

Name and address of the consignee: 

<table>
<thead>
<tr>
<th>S.No</th>
<th>Authority for Purchase</th>
<th>Description of Stores</th>
<th>No. or qty.</th>
<th>Rate Rs. P.</th>
<th>Price per Rs. P.</th>
<th>Amount</th>
</tr>
</thead>
</table>

1. C.S.T./Sales Tax Amount
2. Freight (if applicable)
3. Excise Duty (if applicable)
4. Packing and Forwarding charges (if applicable)
5. Others (Please specify)
6. PVC Amount (with calculation sheet enclosed)
7. (-) deduction/Discount
8. Net amount payable (in words Rs.)

Despatch detail RR No. other proof of despatch: ___________________________
Dated: ___________________________ (enclosed)

Inspection Certificate No: ___________________________ Dated: ___________________________ (enclosed)

Income Tax Clearance Certificate No: ___________________________ Dated: ___________________________ (enclosed)

Modvat Certificate No: ___________________________ (enclosed)

Excise Duty Gate pass: ___________________________ (enclosed)

Place and Date
Received Rs...........................(Rupees)..................................

I hereby certify that the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.

Revenue stamp Signature and of Stamp Supplier
Mailing List (List of Vendors)

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Vendor Number</th>
<th>Vendor name</th>
<th>Vendor Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>104573</td>
<td>The Bidder,</td>
<td>The Bidder,</td>
</tr>
</tbody>
</table>